

**City of Buxton**  
**Meeting Minutes**  
February 12, 2025 @ 7:00 PM  
Buxton Fire Hall

**Present:** Travis Soderberg, Jeff Siewert, Holly Aamold, Keaton Flanagan, Dan Fuglesten, Jeremie Larson, Cole Short and James Maertens

**Recording:** Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the January 15, 2025 meeting were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Holly Aamold; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$4453.63
Direct	Xcel Energy	\$1119.91
Direct	Visa Card	\$352.14
13099	VOID	VOID
13100	Central Valley Post Prom	\$200.00
13101	East Central Regional Water Dist	\$250.48
13102	Jackie Siewert	\$202.68
13103	Midco	\$49.57
13104	ND Sewage Pump Lift Station Svc Co	\$455.00
13105	North Star Mutual Insurance	\$1308.00
13106	Thomas Moe	\$150.00
13107	Xcel Energy	\$25.33
13108	Jaqueline Siewert	\$1616.12
13109	Anderson Excavating, LLC	\$8140.00

Holly Aamold motioned to approve the bills; Keaton Flanagan seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, presented the council with the 2025 year to date review.

Mayor Soderberg advised the council that an offer on the three city lots was received by Bill and Mary Miller. The offer is for \$10,000 for all three lots with the stipulation that the owners would have two years to build and the city keeps mowing and maintaining the lots until construction begins. Bill and Mary will provide monthly payments for the mowing and maintenance. The city has been advertising the lots for \$6,000 per lot or all three for \$15,000 with the requirement that construction needs to begin within the first year. The sewer and street assessments would follow the property and be acquired by the owners. The city currently doesn't have a set mowing fee. The council agreed that that is something that could be set closer to mowing season. Holly Aamold made a motion to accept Bill and Mary Miller's offer for the three city lots for \$10,000 and a two-year period for building; Keaton Flanagan seconded the motion; motion passed unanimous.

Mayor Soderberg advised the council that he is still currently updating the City's new webpage.

Mayor Soderberg advised the council that Dan Fuglesten and Jeremie Larson have agreed to be on the park committee. Holly Aamold made a motion to accept Dan Fuglesten and Jeremie Larson as members of the city park board committee; Jeff Siewert seconded the motion; motion passed unanimous. Mayor Soderberg stated that the abstracts for the park's property need to be located and funds transferred to the city. Dan Fuglesten suggested a third member to also be on the committee. Dan also stated that there is still a donation available for the repairs of the monument at the park. Mayor Soderberg stated that Kyle Christianson with United Masonry is going to look at restoring the monument. A few other items that were mentioned for further discussion were planting trees throughout town, summer programs including baseball, T-ball and swimming and a pickle ball court.

Mayor Soderberg advised the council that he and Keaton Flanagan attended the Traill County EDC Showcase on February 5<sup>th</sup>. Mayor Soderberg stated that they received many nice compliments on how nice our city looks. Both agreed that it was good time networking and visiting with AE2S and BNSF representatives.

Mayor Soderberg presented the council with a quote from Acme Tools of Grand Forks to service the city's Generac generator for \$677.82. Steve Schauer, Acme Tools, recommended that service be performed every other year. Keaton Flanagan made a motion to accept the quote received from Acme Tools Grand Forks for \$677.82 to service the Generac generator; Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert advised the council that she received an email from the owner of the property at 317 Broadway stating that he is intending on paying for the demo expenses.

Jackie Siewert, City Auditor, advised the council that the outstanding balance for the property located at 705 Neill Street has been paid in full and the account is current. Jackie also advised the council that she spoke with Glenda Haugen, Traill County Auditor, in regards to past due city balances. Glenda clarified that there is no set length of time for past due balances to be placed on a resident's taxes. For example, any resident that is even one day past due can be mailed a certified letter notification of the past due balance and if not paid any past due amount can be forwarded to Traill County Auditor to be placed on their taxes.

Jackie Siewert, city auditor, advised the council that she received a letter in the mail from the Central Valley Post Prom committee requesting a donation for the 2025 post prom. Keaton Flanagan made a motion to donate \$200 to the Central Valley Post Prom Committee for the 2025 post prom; Holly Aamold seconded the motion; motion passed unanimous.

Mayor Soderberg advised the council that he would be attending an event at the Central Valley School tomorrow as a judge. The 7<sup>th</sup>-12<sup>th</sup> grade students will be in teams presenting ideas to a panel of judges with ideas of bettering the school or city. Jeff Siewert also said that he would be available to volunteer as a judge.

Jackie Siewert, city auditor, advised the council that she received an email from Jesse Smook, Grand Forks Waste Management Operations Manager, in regards to scheduling spring clean-up. He is trying to get an early start to accommodate all the area communities for clean-up. Mayor Soderberg stated that we typically schedule spring clean-up a week before graduation. Graduation is May 25, 2025. Keaton Flanagan made a motion to schedule spring clean-up roll-offs for May 17, 2025; Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, advised the council that she received notification from Traill County Tax Equalization that the 2025 Equalization Meeting is scheduled for April 9, 2025 at 7pm at the Buxton Fire Hall with the city council meeting to follow. The 2026 Assessor quote was also received for \$3475. This will be reviewed and approved when approving the city's 2026 budget.

Mayor Soderberg advised the council that the next regular city council meeting would be March 12, 2025 although Mayor Soderberg will be out of town. Jeff Siewert made a motion to change the March city council meeting from March 12<sup>th</sup> to March 19<sup>th</sup> at the Buxton Fire Hall at 7pm; Holly Aamold seconded the motion; motion passed unanimous.

Mayor Soderberg confirmed that the next council meeting will be March 19<sup>th</sup> at 7pm at the Buxton Fire Hall.

Keaton Flanagan made a motion to adjourn; Holly Aamold seconded the motion; motion passed unanimous.

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City Auditor

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Council Member

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Mayor