

**City of Buxton**  
**Meeting Minutes**  
April 12, 2023 @ 7:30 PM  
Buxton Fire Hall

**Present:** Travis Soderberg, Ben Hershey, Jeff Siewert, Holly Aamold, Chad Wheeler and Cole Short

**Recording:** Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the March 8, 2023 meeting were read. Motion to approve the minutes was made by Ben Hershey seconded by Holly Aamold; motion passed unanimous.

The following bills were presented for payment:

|        |                                   |            |
|--------|-----------------------------------|------------|
| Direct | ND Tax Commissioner               | \$5.00     |
| Direct | United States Treasury            | \$904.22   |
| Direct | Waste Management                  | \$4063.50  |
| Direct | Xcel Energy                       | \$972.87   |
| 12799  | A2Z Road Blading                  | \$759.25   |
| 12800  | Buxton Rural Fire Protection Dist | \$800.00   |
| 12801  | East Central Regional Water Dist  | \$267.45   |
| 12802  | Midco                             | \$49.17    |
| 12803  | Nilson Brand Law                  | \$75.00    |
| 12804  | Thomas Moe                        | \$150.00   |
| 12805  | Xcel Energy                       | \$51.10    |
| 12806  | Ben Hershey                       | \$152.38   |
| 12807  | Jaqueline Siewert                 | \$1385.25  |
| 12808  | Jeff Siewert                      | \$152.38   |
| 12809  | Keaton Flanagan                   | \$152.38   |
| 12810  | Travis Soderberg                  | \$692.62   |
| 12811  | Anderson Excavating               | \$20257.50 |
| 12812  | Hillsboro Banner                  | \$292.60   |
| 12813  | Holly Aamold                      | \$152.38   |

Jeff Siewert motioned to approve the bills, Ben Hershey seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, reviewed the current year to date budget comparison.

Mayor Soderberg advised the council he spoke to Nilson Brand Law and there were no current updates in regards to ECRWD.

Jackie Siewert, city auditor, advised the council that she completed the final reporting for the AARPA funds. The 2022 AARPA funds reporting it was stated that the funds would be used for revenue replacement and no projects were reported. For the 2023 AARPA reporting three projects were reported. The projects were Police Protection for \$3000.00, Admin Salaries 2022 for \$24580.00 and Drainage Inlets 2022 for \$23014.82. These projects together equalled the total of AARPA funds received.

Mayor Soderberg asked the council if they wanted to continue with the city roll-offs a week before graduation which was done last year. Jackie Siewert, city auditor, received a quote and a tentative date for May 13<sup>th</sup> from Waste Management for roll-offs. The quote was for \$192.50 per box and \$56.65 per ton disposal. Holly Aamold made a motion to accept the quote for roll-offs from Waste Management and confirm May 13<sup>th</sup> as the date; Ben Hershey seconded the motion; motion passes unanimous.

Jackie Siewert, city auditor, advised the council that a savings account for the Prairie Dog Funds has been made and funds have been transferred. She also stated that she has not received any updated information in regards to usage of the funds.

Mayor Soderberg presented the council with an updated quote from Ironhide Equipment for a Bobcat Toolcat including a trade-in amount of \$8,800.00 for the city's John Deere Gator. Ben Hershey stated that he has received many positive comments in regards to the city's consideration of purchasing a Bobcat Toolcat.

Mayor Soderberg advised the council that the weather warning siren was tested on March 30<sup>th</sup>. Jackie Siewert and Sheriff Steve Hunt tested the weather warning siren and it operated properly for weather but would not cycle up and down for an emergency call. at a steady tone. It was concluded that Stone's Mobile Radio will need to be called to figure out if the problem is with the programming at the siren in Buxton or at the dispatch control center at the Sheriff's office in Hillsboro. Mayor Soderberg will reach out to Stone's Mobile Radio.

Mayor Soderberg advised the council that a Park Board meeting was held Monday April 10<sup>th</sup>. The Park Board newly appointed members are Dan Fuglesten, president, Jeremy Billings, vice-president, Ben Hershey, auditor, and Jeremie Larson as a member. There was a preliminary discussion on the benefits of the city absorbing the Park Board. Such as there would no longer need to be a park board budget, it would be tied into the city's budget. Mayor Soderberg also stated that we will need to reach out to Traill County to find out what steps need to be taken to get it on the next ballot for a public vote.

Mayor Soderberg presented the council with a drawing of the lift station and proposed pad and location for the generator and LP tank. Council member, Ben Hershey, questioned if traffic guard posts would be needed for the LP tank being so close to the road. Mayor Soderberg will flag the location once the snow melts for further review and reach out to fencing companies for quotes.

Mayor Soderberg stated that when the next snow declaration is made we will need to look at different wording such as the mayor has declared a snow emergency vs by order of the mayor.

Jackie Siewert, city auditor, will see if the application for remodeling tax-exemption found on the ND state website can be attached to the City's website.

Jackie Siewert, city auditor, advised the council that she was approached by a concerned citizen with the amount of kids playing on the streets. There are no current ordinances stating that they can't. The board agreed that especially now with the nicer weather that they ask and encourage parents to talk to their kids about paying attention to their surroundings and watching out for traffic, especially before running out into the street. The board also encourages motorists to adhere to the city speed limit of 15mph and watch for children.

Jackie Siewert, city auditor, was asked by concerned residents of the apartments in Buxton for clarification for the city's responsibility of snow removal in the apartment parking lot. Mayor Soderberg stated that snow removal in the alleyway is the city's only responsibility for snow removal in that area.

Mayor Soderberg confirmed the next city council meeting will be held May 10, 2023 at 7pm at the Buxton Fire Hall.

Holly Aamold made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

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City Auditor

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Council Member

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Mayor