

City of Buxton
Meeting Minutes
August 10, 2022 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Keaton Flanagan, Holly Aamold, Ben Hershey, Jeff Siewert and Cole Short
Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the July 13, 2022 meeting were read. Motion to approve the minutes was made by Holly Aamold; seconded by Keaton Flanagan; motion passed unanimous.

The following bills were presented for payment:

Direct	Visa	\$25.73
Direct	Waste Management	\$4299.00
Direct	Xcel Energy	\$979.79
12695	A2Z Road Blading	\$319.00
12696	East Central Regional Water Dist	\$255.06
12697	Farmers Union Oil	\$684.62
12698	Midco	\$49.26
12699	ND League of Cities	\$579.00
12700	Sentry Siren	\$5500.00
12701	Sign Solutions USA	\$165.47
12702	TEAM LAB	\$2595.00
12703	Thomas Moe	\$150.00
12704	Traill County Tribune	\$181.50
12705	Travis Soderberg	\$186.17
12706	Xcel Energy	\$21.39
12707	Jaqueline Siewert	\$1385.25

Keaton Flanagan motioned to approve the bills, Ben Hershey seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, reviewed the current budget comparison.

Jackie Siewert, city auditor, also reviewed the accounts with past due balances from 2021. Jackie Siewert advised the council that certified letters will be going out to these residents stating the unpaid balance needs to be paid by September 30, 2022. Any resident that wishes to discuss their past due charges can do so at the September 14, 2022 council meeting. Any unpaid balances will then be forwarded to the Traill County Auditor to be placed on the residents taxes.

Jackie Siewert, city auditor, presented the council with the 2023 budget updated with the changes discussed at the July council meeting. The council reviewed the budget and the changes. Keaton Flanagan made a motion to accept the updated 2023 budget presented by Jackie Siewert, city auditor; Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, advised the council that remaining ARPA funds in the amount of \$25,297.40 had been received July 22, 2022.

Mayor Travis Soderberg advised the council that our electrician updated him that availability of the 3 phase generator is 60 weeks out. Other suppliers were also checked and it appears to be the same everywhere.

Mayor Travis Soderberg sent Indigo Signs another email and has not yet received a response.

Mayor Travis Soderberg advised the council that the new warning siren had been installed July 27, 2022. The siren was initially sent without a programmable timer but Sentry Siren sent it out next day air and it was installed. The initial siren setup also did not include the settings to differentiate between tornado and fire department emergency calls. Ed Wise, the installer, worked with Stones Mobile Radio on completing the set-up and now a solid 3 minute wail will signal shelter in place due to weather/tornado while a high/low wail will signal a fire department emergency call. The siren is currently controlled at the pole by the Traill County Sheriff's Office. Stones Mobile Radio will work on setting up control from inside the fire station and the radios. The council agreed that any feedback they have heard has been positive. Mayor Travis Soderberg also confirmed with the council that once we receive copies of the cancelled checks then we will need to submit copies of the cancelled checks and a copy the invoice from Sentry Siren to the Traill County Auditor to receive the \$10,000 in ARPA funds we were awarded for the new warning siren.

Mayor Travis Soderberg spoke to Florian & Sons about the additional water drainage project. Florian's have received the materials for the additional inlets and are planning on beginning the installation in the next two to three weeks.

Jackie Siewert, city auditor, advised the council that a letter had been received from ND Department of Environmental Quality requesting that the City completes a certification form that the drainage project completed under the Clean Water State Revolving Fund program has met the design specifications and project performance standards a year after initiation of operation. The certificate was completed that it does, signed and will be mailed.

Mayor Travis Soderberg advised the council that TeamLab applied the initial seeding of Bioaugmentation Bugs in the city lagoon July 21, 2022. Travis has since then been following up with the weekly seeding at the lagoon. Mayor Soderberg also confirmed that the original price quoted was based off of a 4 lbs/week seeding rate for the first year and then reduced to a half, 2 lbs/week seeding rate years following. Since we will only seeding at half rate the additional years will only be \$1810.00, half of what was stated previously. After two or three years the city will schedule another 3D scan of the lagoon pond to verify results of the Bioaugmentation Program and adjust if needed.

Mayor Travis Soderberg told the council that the new city street signs have been received and he is beginning to mark the locations of the street signs so locates can be done and signs can be installed.

Mayor Travis Soderberg advised the council that he reached out to Dakota Natural Gas for an update on the survey for Buxton. They were not able to provide any updates on the Buxton study but they did confirm that installation cost have nearly tripled since the installation in the Hillsboro area.

Mayor Travis advised the council that he had gotten a hold of ECRWD. The area on Elizabeth Ave has been refilled with gravel and the alley behind Ny Scavenger has been graded. Since then another minor leak on Elizabeth has been repaired. There were no updates on the city wide water line replacement.

Mayor Travis Soderberg asked Ben Hershey for an update of the park board. Ben Hershey stated that a meeting still needs to be scheduled.

Mayor Travis Soderberg advised the council that ND Sewage and Pump were in town July 27, 2022 and installed the 2" check valves at the city lift station.

Mayor Travis Soderberg stated that some council members had been contacted in regards to concern of a resident having a raccoon as a pet. Besides a city ordinance stating is unlawful to harbour a dangerous animal in city limits it is also a state law that ownership of skunks and raccoons is prohibited. The raccoon has since been retrieved and re-homed by the local authorities.

Mayor Travis Soderberg told the council that he will be attending a Traill County mayors meeting at Mayville State University on Thursday, August 11th.

Mayor Travis Soderberg confirmed that the next city council meeting will be held September 14, 2022 @ 7pm.

Jeff Siewert made a motion to adjourn; Keaton Flanagan seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor