

City of Buxton
Meeting Minutes
August 11, 2021 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Holly Aamold, Jeff Siewert, Ben Hershey and Cole Short

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the July 14, 2021 meeting were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Ben Hershey; motion passed unanimous.

Meeting minutes from the August 9, 2021 special meeting to discuss the budget were read. Motion to approve the minutes was made by Holly Aamold; seconded by Jeff Siewert; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$3842.36
Direct	Xcel Energy	\$963.40
Direct	Visa	\$170.02
12529	East Central Regional Water Dist	\$272.93
12530	Farmers Union Oil	\$77.35
12531	Florian & Son's	\$5827.50
12532	Indigo Signworks	\$209.50
12533	Keaton Flanagan	\$16.04
12534	Midco	\$38.10
12535	Nilson Brand Law	\$1067.50
12536	North Star Mutual Insurance	\$38.00
12537	Thomas Moe	\$150.00
12538	Jaqueline Siewert	\$1385.25
12539	Trall County Tribune	\$333.75

Ben Hershey motioned to approve the bills, Holly Aamold seconded the motion; motion passed unanimous.

Paul Kalibabky, our Waste Management representative, sent over a revised contract allowing the city and residents to use other companies for roll-off service. Ben Hershey made a motion to approve the updated contract allowing the city and residents to contract roll-offs from other companies; Jeff Siewert seconded the motion; motion passed unanimous.

Mayor Travis Soderberg updated the council on the city court that was held August 11, 2021 for the unkempt property. The property owner acknowledged that the property is unkempt. City judge, Tom Moe, granted the property owner an extension until August 17, 2021 to have the property cleaned up. There is a follow-up hearing scheduled for Tuesday, August 17, 2021 at 1:30pm at the Buxton Fire Hall.

Mayor Travis Soderberg placed two stakes by the edge of the road on the north end of Broadway where the street drops off by an existing culvert. The culvert will need to be extended and soil brought in to raise the edge of the road and remove the sharp drop off along the street.

The assessment commission had their first meeting to discuss the street project assessments on August 4, 2021. A public hearing notice for September 8, 2021 at 6:30pm to be held at the Buxton Fire Hall will be advertised in the Trall County Tribune.

Mayor Travis Soderberg left a message with Mike Bibow, AE2S, in regards to the final punch list for the water drainage improvement project. There will be another pay app once all of that is completed.

Mayor Travis Soderberg said that he will reach out to the county to re- install some street signs. One sign on Broadway tipped over and is now in the city shed.

Mayor Travis Soderberg said that BNSF has not replied back to his email in regards to the clean-up of the ditch south of County Road 21. Although, Tom Anderson has spoken to a contact of his at BNSF and they will not pay for any of the clean-up work but they will provide a flagman, if needed. Jeff Siewert made a motion to accept Anderson Excavating's bid for \$4000.00 for the clean-up of the ditch south of County Road 21 along the railroad tracks; Ben Hershey seconded the motion; motion passed unanimous.

The Wheeler's received two bids for a 3" water line to be bored in under the road to their newly annexed property connecting to East Central Regional Water District's existing water line. The Wheeler's chose to go with East Central Regional Water District, although, to begin any work a pipeline right-of-way easement agreement had to be signed

between ECRWD and the city. Ben Hershey made a motion to accept the right-of-way easement and allow ECRWD to bore in a 3 inch water line to the Wheeler's property; Jeff Siewert seconded the motion; motion passed unanimous.

The council discussed the email received from the Traill County Auditor, Glenda Haugen, requesting a "city representative" to fill a position on a redistricting board that she is assembling. Due to our regular jobs and scheduling conflicts a decision on a selection for a city representative was unable to be made. Jackie Siewert was going to contact Glenda Haugen and discuss with her our conflict.

A separate letter will not be sent to the residents or businesses in regards to the garbage rate changes. A note will be inserted with the next quarterly billing.

Mayor Travis Soderberg received a second eagle for the top of the flagpoles that was different than the first eagle received. He notified the company. He has since then received a third eagle that is completely different than the other two eagles received. He has returned them all with a request for a refund.

Mayor Travis Soderberg has received two bids for replacing the lagoon gate. Greenworks Landscaping & Fencing submitted a bid for \$4220.00. Dakota Fence submitted a bid for \$3893.00. Greenworks Landscaping & Fencing will also be in the area for another project. Ben Hershey made a motion to accept Greenworks Landscaping & Fencing bid of \$4220; Holly Aamold seconded the motion; motion passed unanimous.

Mayor Travis Soderberg reached out to a few additional companies for sealcoating the new portion of Neill Street and Greely Streets. They have expressed interest but have not yet submitted any bids. Ben Hershey made a motion to table this until additional bids are received; Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert told the council that the safety deposit box keys have not been located. It will cost \$125 to have the lock drilled out. Once that has been done the signature cards will be updated with the new safety deposit box number. Ben Hershey made a motion to have the safety deposit box lock drilled out for \$125; Holly Aamold seconded the motion; motion passed unanimous.

The current balances of the budget were reviewed. At this time everything is within budget.

Jackie Siewert told the council that she had received the mill levy worksheet back from the 2022 budget that had been previously submitted. The City's budget is sitting well below the max levy. That is including funding for the city siren upgrade. Mayor Travis Soderberg also expressed an interest in getting prices for an electronic sign to be used to notify residents of upcoming meetings and events such as mosquito spraying.

Jackie Siewert told the council that she has been contacted by three different companies that the domain registry for the city's website is about to expire. This is apparently something that the late Mayor Gene Rosholt had previously taken care of because there is no record of any of these companies in the city's vendor list. Both Jackie Siewert and Nancy Newcomb are looking into finding the correct company for domain renewal.

There was a request to plant a tree at the trailer court. The council all agreed that they would not allow trees to be planted.

Jackie Siewert has prepared letters to be sent certified to anyone that has a past due utility bill from 2020.

The Team Lab manager was in town and inspected the progress of their spraying at the lagoon. He contacted Jackie Siewert and said that they will be in the area soon to complete the second spraying. It was requested that if we continue to use their service that we trim the trees along the fence around the lagoon so their equipment could get around the lagoon easier. Team Lab will also be placing the City of Buxton on the spring list for their spraying program. They will notify us with the price for spraying and we can choose to continue with their service or not at that time.

Ben Hershey inquired on how we choose what newspaper we publish our city meetings and notices in. Mayor Travis Soderberg said that he would reach out to our attorney, Cassie Tostenson.

Jackie Siewert received an inquiry from a resident if we were going to be getting natural gas. She reached out to Mayor Travis Soderberg. Mayor Travis Soderberg then reached out to Jim Murphy with the EDC. He invited Mayor Soderberg to attend the ribbon cutting ceremony at American Crystal Sugar in Hillsboro. Mayor Soderberg met the owner and president of Dakota Natural Gas. They expressed interest in establishing natural gas in Buxton but a feasibility study would have to be done. There would also need to be an interest in it from our largest businesses in the area. Mayor Travis Soderberg will reach out to our largest businesses to find out their interest. Mayor Travis Soderberg stressed that this is just the beginning of a very long term plan.

Ben Hershey made a motion to adjourn; Holly Aamold seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor