

**City of Buxton**  
**Meeting Minutes**  
April 20, 2022 @ 7:30 PM  
Buxton Fire Hall

**Present:** Travis Soderberg, Keaton Flanagan, Jeff Siewert, Holly Aamold, Cole Short, Arlan Vonesh and Mike Beltz  
**Recording:** Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the March 9, 2022 meeting were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Holly Aamold; motion passed unanimous. Minutes from the April 7, 2022 special meeting were read with a correction made to the next regular council meeting date to reflect April 20, 2022 Holly Aamold made a motion to approve the special meeting minutes; Keaton Flanagan seconded the motion; motion passed unanimous.

The following bills were presented for payment:

Direct	Xcel Energy (March)	\$1004.94
Direct	Visa	\$285.42
Direct	Waste Management	\$4017.79
Direct	Xcel Energy	\$1003.98
12639	VOID	VOID
12640	Gene Rosholt Estate	\$87.98
12641	Buxton Rural Fire Protection Dist	\$1600.00
12642	East Central Regional Water Dist	\$272.42
12643	Jim Kirkeby	\$300.00
12644	Midco	\$37.85
12645	Nancy Newcomb	\$405.00
12646	Nillson Brand Law	\$425.00
12647	Thomas Moe	\$150.00
12648	Traill County Tribune	\$87.75
12649	Traill County Auditor	\$300.00
12650	VOID	VOID
12651	Ben Hershey	\$152.38
12652	Holly Aamold	\$152.38
12653	Jaqueline Siewert	\$1385.25
12654	Jeff Siewert	\$152.38
12655	Keaton Flanagan	\$152.38
12656	Travis Soderberg	\$692.62
12657	Xcel Energy	\$48.02

Holly Aamold motioned to approve the bills, Jeff Siewert seconded the motion; motion passed unanimous.

ND Representative, Mike Beltz, advised the council that City of Buxton could possibly receive funds of up to \$73,600 from the State of ND "Operations Prairie Dog" this fall.

Mayor Travis Soderberg advised the council that we are still are waiting receive a quote for electrical components from the supplier for the lift station generator project. Also, no quotes have yet been received from Indigo Signs.

Jackie Siewert, city auditor, stated that there was an additional \$176 received in ARPA funds. She also confirmed that the required funds reporting that is due April 30, 2022 have been submitted.

Mayor Travis Soderberg advised the council that he attended the March meeting for the Buxton Rural Fire Protection District. He presented them with the City's proposal for a new warning siren. After discussion, the Buxton Rural Fire Protection District approved to contribute 25% of the funds towards the new warning siren. Mayor Soderberg called council member, Ben Hershey, to verify if Sentry Siren had given him a time frame for the availability and/or production for the warning siren system. Ben Hershey confirmed that they did not. Ben Hershey did also state that grants will be coming available through American Crystal Sugar if we wanted to consider applying for one through them. Further discussion of the project will be tabled to the May meeting.

Mayor Travis Soderberg said that the spring thaw went well. We did receive a call from resident Richard Legg in regards to water pooled in his yard. Mayor Soderberg advised the resident that the city would look into adding an inlet and also gave him the ok to pump water across the street to where an inlet was located. Mayor Soderberg did reach out to Neil Breidenbach of Breidenbach Excavating. It would be approximately \$1000 to bore a line under the road and approximately \$1000 for the cost of labor. Mayor Soderberg wants to table this issue until he can reach out and talk to other contractors and also monitor and see if any other areas have issues.

ND Sewer & Lift Station confirmed that the replacement of the two 4 inch check valves does need to be completed. Keaton Flanagan made a motion to accept the quote received from ND Sewer & Lift Station to replace two 4 inch check valves in the amount of \$6480; Jeff Siewert seconded the motion; motion passed unanimous.

Mayor Travis Soderberg was notified by Neil Breidenbach, representing East Central Regional Water District, that it is recommended that all of the water lines in the city of Buxton to be replaced. At the time of planning our street and drainage projects the water lines were believed to be in good condition and not in need of replacement. Although, in last several months there have been several water line breaks throughout the area prompting the need for replacement of the lines. ECRWD is currently working on getting grants for replacing the water lines and repairing any roads that may be affected. The water line replacement is just in the beginning stages of planning and will more than likely not begin this year. Neil Breidenbach asked Mayor Soderberg for the city's assistance with any grants and/or paperwork if needed.

Jackie Siewert, city auditor, received an inquiry if there were any requirements for placing a modular home on a residential lot. In reviewing the ordinances, it was found that a previous ordinance for foundation requirements that was put in place in 2002 was not carried over when the ordinances were revised in 2018. Jackie Siewert reached out to Cassie Tostenson, city attorney. An amended ordinance was received and reads as follows:

**AN ORDINANCE TO AMEND CHAPTER 6, ARTICLE 7 OF THE REVISED  
ORDINANCES OF 2018 OF THE CITY OF BUXTON AMENDING BY ADDING  
ORDINANCE NO. 6.0702**

**BE IT ORDAINED BY THE CITY COUNCIL AND MAYOR OF THE CITY OF BUXTON,  
NORTH DAKOTA:**

That Chapter 6, Article 7 be amended to include Ordinance No. 6.0702 as follows:

**6.0702-Foundation Requirements-Residential Districts**

Permanent Foundation Required: All structures used as a permanent dwelling shall be permanently affixed to a permanent foundation below the frost line and said foundation shall meet the building code requirements as set forth in the international residential code and/or the building code. The requirement for permanent foundation dwelling structures shall not include recreational vehicles or manufactured homes that are located in a manufactured home park.

Jeff Siewert made a motion to accept the first reading of the revised ordinance for foundation requirements; Keaton Flanagan seconded the motion upon a roll call vote. Ayes: Jeff Siewert, Keaton Flanagan, Holly Aamold. Nays: None. Absent: Ben Hershey. Motion carried.

Mayor Soderberg advised the council that now that it is nice out he will start installing the "Slow Children at Play" signs.

Mayor Soderberg also stated that he has the barbwire for the lagoon that will need to be installed.

Mayor Soderberg called the Traill County highway department in regards to a tipped over yield sign on the corner of Ives Street and County Road 21.

Mayor Soderberg reconfirmed that city clean-up day is scheduled for May 14<sup>th</sup> starting at 8am. Council member, Jeff Siewert, inquired if appliances could be thrown. Jackie Siewert, city auditor, advised that nothing with freon is acceptable.

Jackie Siewert, city auditor, reviewed the current budget comparison.

Mayor Travis Soderberg confirmed that the next city council meeting will be held May 11, 2022.

Holly Aamold made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

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City Auditor

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Council Member

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Mayor