

City of Buxton
Meeting Minutes

February 12, 2020 @ 8:00 PM
Buxton Fire Hall

Present: Mayor Gene Rosholt, Travis Hegg, Keaton Flanagan, Travis Soderberg, Jeff Siewert, Joseph Lofquist, Abby Ritz

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Meeting minutes from the January 8, 2020 meeting were read. Motion to approve the minutes was made by Travis Hegg; seconded by Keaton Flanagan; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$3675.24
Direct	Xcel Energy	\$897.92
12274	East Central Regional Water District	\$221.16
12275	Midco	\$36.47
12276	North Star Mutual Insurance	\$499.99
12277	Thomas Moe	\$150.00
12278	Traill County Tribune	\$123.84
12279	Traill County Auditor	\$500.00
12280	Workforce Safey	\$250.00
12281	Xcel Energy	\$38.56
12282	Jaqueline Siewert	\$1385.25
12283	AE2S	\$4440.00
12284	Anderson Excavating	\$3103.00
12285	AE2S	\$2029.26

Travis Soderberg motioned to approve the bills, Jeff Siewert seconded the motion; motion passed unanimous.

Aaron Rosten with GF Abstract reached out to Jackie Siewert, auditor, in regards to a land discrepancy of a plat vs. GIS arial. GF Abstract requested that the city sign an encroachment agreement for the portion of the land that was in question. The council will request that a physical survey of the land be done prior to signing an encroachment agreement. Jackie will forward the council's request.

Central Valley High School Post Prom Committee sent a letter requesting a donation for the 2020 post prom. Jeff Siewert made a motion to donate \$200, Travis Soderberg seconded the motion; motion passed unanimous.

Airborne Custom Spraying sent out their annual renewal for aerial mosquito control service. Travis Hegg made a motion to approve Airborne Custom Spraying for the city's aerial mosquito control service, Keaton Flanagan seconded the motion; motion passed unanimous.

Jackie Siewert confirmed that Eric Gunderson is the city's local agent for North Dakota Fire & Tornado policy through North Dakota Insurance Reserve Fund (NDRF).

The council discussed that ditch north of town will be included in spring cleaning of the ditches by Anderson Excavating.

Travis Soderberg made a motion to change all monthly meetings to start at 7:00pm the 2nd Wednesday of every month, Keaton Flanagan seconded the motion; motion passed unanimous.

Abby Ritz with AE2S updated the council with the progress of the two planned city projects. Abby also stated that Mike Bibow will make himself available for an afternoon community forum upon request. All financial reports have been submitted to the ND State Auditor's Office for review. The following resolution was introduced and adopted.

The City Auditor presented an affidavit showing publication in the official newspaper of the City of the Resolution of Necessity heretofore adopted to the improvements proposed to be made in Street Improvement District #2019-1 as directed by the provisions of said Resolution which affidavit was examined, found to be satisfactory and ordered to be placed on file.

The City Auditor reported that no less than thirty days having expired since the first publication of said Resolution, there were not sufficient property owners liable to be specially assessed for said improvement who filed protests against the making thereof in the office of said City Auditor within the said thirty day period as provided by law.

Member Travis Soderberg introduced the following Resolution and moved its adoption:

RESOLUTION DETERMINING THAT NOT SUFFICIENT PROTESTS WERE FILED ON

CITY OF BUXTON STREET IMPROVEMENT DISTRICT #2019-1

BE IT RESOLVED by the City Council of the City of Buxton, North Dakota, that said City Council has heretofore by Resolution determined and declared it necessary to construct an improvement in Street Improvement District #2019-1 of the City of Buxton, consisting of street replacements and improvements and all other appurtenances, contrivances and structures used or useful in connection with the above specified improvements and that said Resolution has been duly published as required by law, and that not less than thirty days have expired since the first publication thereof, and the opportunity having been afforded as provided by law for the property owners liable to be specially assessed for said improvement to file protests against the making thereof, and this Council having duly met to consider all protests so filed, and being fully advised in the premises, it is hereby determined that not sufficient protests were filed within the time and manner provided by law against the making of said improvement; therefore, the City Council and this City are authorized to proceed with the construction of the same and to pay the cost thereof by the levy of special assessments.

The motion for the adoption of the foregoing resolution was duly seconded by Member Travis Hegg. On roll call vote, the following members voted aye: Gene Rosholt, Jeff Siewert, Keaton Flanagan, Travis Soderberg, Travis Hegg. The following members voted nay: None. The following members were absent and not voting: None. The majority having voted aye, the motion carried and the resolution was duly adopted.

Abby Ritz with AE2S also stated that with the Clean Water Application the city needs to hire a bond firm. Abby received two quotes. Arnston & Stewart gave a quote of \$3250 and Ohnstad Twichell PC gave a quote of \$2500. Jeff Siewert made a motion to hire Ohnstad Twichell PC, Keaton Flanagan seconded the motion; motion passed unanimous.

Keaton Flanagan made a motion to adjourn; Travis Hegg seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor