

City of Buxton
Meeting Minutes
March 14, 2018 @ 7:00 PM
Buxton Fire Hall

Present: Mayor Gene Rosholt, Jeff Siewert, Bruce Otteson, Travis Soderberg, Travis Hegg, Cassie Tostenson, Dan Fuglesten

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Meeting minutes from the February 15, 2018 meeting were read. Motion to approve the minutes was made by Bruce Otteson; seconded by Jeff Siewert; motion passed unanimous.

The following bills were presented for payment:

Direct	VISA	372.29
Direct	Xcel Energy	\$884.02
Direct	Waste Management	\$3522.59
11981	Brudvik Law Office	\$1066.89
11982	GF Traill Water	\$195.11
11983	Midco	\$36.30
11984	ND Sewage Pump & Lift Station	\$2887.00
11985	Waslien Electric	\$894.35
11986	Xcel Energy	\$18.66
11987	Traill County Auditor	\$250.00
11988	VOID	VOID
11989	Jackie Siewert	\$1108.20
11990	Anderson Excavating	\$6426.00

Bruce Otteson motioned to approve bills, Jeff Siewert seconded; motion passed unanimous.

Monthly and quarterly financials were submitted and reviewed. Motion to approve the monthly and quarterly financials was made by Travis Soderberg; seconded by Jeff Siewert; motion passed unanimous.

Travis Soderberg and Travis Hegg were given information and forms needed to be filed for the next upcoming election by Jackie Siewert, City Auditor.

Snow removal in the City's ditches for the Spring thaw was discussed. Travis Soderberg motioned to approve and authorize Bruce Otteson to coordinate with Florian and Son's for cleaning out the ditches; seconded by Jeff Siewert; Bruce Otteson abstained; motion passed unanimous.

Breidenbach Excavating submitted a bill to the City for clay transfer from Central Valley Bean to the City Lagoon. Yardage was not included on the bill. Dan Fuglesten was contacted. Travis Soderberg motioned to approve Gene Rosholt to contact Neil Breidenbach with Breidenbach Excavating to confirm yards of clay hauled so the bill can be approved and paid; Travis Hegg seconded the motion; motion passed unanimous.

On February 19th there was a power outage. Council members received an alert from the lift station alarm system on their phones. Travis Hegg stopped and inspected. He discovered the power was cut for a controlled power outage. He spoke to Travis Soderberg. On February 20th City Auditor, Jackie Siewert, alerted the Council members to an alarm going off at the lift station. Travis Hegg and Jeff Siewert called Waslien Electric. Waslien Electric repaired and replaced the contacts. The fix didn't solve the issue. ND Sewage Pump and Lift Station Service was called and a new controller and floats were installed. Motion to authorize this action was made by Travis Soderberg; seconded by Bruce Otteson; motion passed unanimous.

Cassie Tostenson will contact NDIRF to see if we have coverage for the lift station repairs. Information was received from the State Fire & Tornado Fund on obtaining additional coverage for equipment such as the lift station for minimal yearly premium. Jeff Siewert motioned to obtain the additional equipment coverage; Bruce Otteson seconded; motion passed unanimous.

Buxton Daycare submitted their gaming license renewal application. Bruce Otteson motioned to approve gaming license renewal; seconded by Travis Soderberg; motion passed unanimous.

Travis Soderberg motioned for a special meeting to be scheduled for March 22, 2018 @ 6pm to meet with Moore Engineering to determine any issues with the sewer system prior to furthering discussions on street repairs and a presentation following with AE2S; Travis Hegg seconded; motion passed unanimous.

Travis Hegg proposed to place additional gravel this summer at the Buxton City Trailer Court for each parking spot.

Central Valley Bean was certified by the state as a primary sector business. In light of the certification, the City is now prepared to act on the application for tax exemption that was submitted by Central Valley Bean in April of 2017. Motion was made by Travis Hegg to approve the tax exemption; Bruce Otteson seconded; motion passed unanimous. The auditor is directed to submit the approval to the County.

Bruce Otteson motioned to adjourn, Travis Soderberg seconded; motion passed unanimous.

City Auditor

Council Member

Mayor