

**City of Buxton**  
**Meeting Minutes**  
July 13, 2022 @ 7:00 PM  
Buxton Fire Hall

**Present:** Travis Soderberg, Keaton Flanagan, Holly Aamold, Ben Hershey, Jeff Siewert and Cole Short  
**Recording:** Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the June 8, 2022 meeting were read. Motion to approve the minutes was made by Holly Aamold; seconded by Keaton Flanagan; motion passed unanimous.

Mayor Travis Soderberg re-confirmed the June 2022 election results with the council. Mayor Travis Soderberg and council members, Holly Aamold and Ben Hershey, were elected into. Each signed an oath to office to serve the City of Buxton.

The following bills were presented for payment:

Direct	United States Treasury	\$904.22
Direct	Visa	\$166.47
Direct	Waste Management	\$4132.15
Direct	Xcel Energy	\$1021.89
12676	AE2S	\$8700.00
12677	Breidenbach Excavating	\$1375.00
12678	East Central Regional Water Dist	\$262.62
12679	Full Service Insurance Agency	\$148.00
12680	Midco	\$48.24
12681	Nilson Brand Law	\$50.00
12682	Steve Larson	\$24.23
12683	TEAM LAB	\$1550.00
12684	Thomas Moe	\$150.00
12685	Traill County Tribune	\$432.00
12686	Traill County Auditor	\$750.00
12687	Travis Soderberg	\$514.76
12688	Xcel Energy	\$21.52
12689	Ben Hershey	\$253.96
12690	Holly Aamold	\$253.96
12691	Jaqueline Siewert	\$1385.25
12692	Jeff Siewert	\$253.96
12693	Keaton Flanagan	\$253.96
12694	Travis Soderberg	\$1154.37

Keaton Flanagan motioned to approve the bills, Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, reviewed the current budget comparison.

Jackie Siewert, city auditor, presented the council with the 2023 budget draft. The council reviewed the budget and discussed a few changes. Mayor Soderberg also asked the council if there were any infrastructure projects that should be included in the 2023 budget. Jackie Siewert will make the discussed adjustments and present the council with the updated budget at the August council meeting for final approval.

Jackie Siewert, city auditor, advised the council that no additional ARPA funds have been received.

Mayor Travis Soderberg advised the council that our electrician confirmed that the generator is on order. Unfortunately as seen with most other building materials and supplies production time is taking much longer than normal.

Mayor Travis Soderberg advised the council that the new warning siren has been delivered. Xcel Energy also delivered the pole to the site. Installation was initially scheduled for July 13<sup>th</sup> – 15<sup>th</sup>. The installer for the siren is travelling from Georgia. Due to schedule conflicts the installation date has been postponed to the end of July. Removal of the old poles will not be done at this time. There are also antennas currently on the existing poles. The city will schedule removal of the old poles at a later date after confirmation they are no longer needed for supporting the antennas.

Mayor Travis Soderberg spoke to Florian & Sons in regards to the installation of the additional inlets. They are waiting on materials. They are planning on beginning the installation the first part of August.

Mayor Travis Soderberg advised the council that he had received the results from Team Lab of the recent 3D sonar imaging that was completed June 13th at the lagoon. The lab core results show that there is about 2 feet of sludge in the lagoon which is fairly average for the size and age of the lagoon. Average cost of sludge removal mechanically for that amount of sludge would be \$151,849.25. Team Lab has a chemical "bug" program that could break down the existing sludge and save the city from a future costly removal. The program cost for the first year is \$5340.00. The second year and thereafter would cost \$3620.00. Keaton Flanagan suggested that if we go with this plan to do another 3D sonar imaging of the lagoon after the first or second year to see if the chemical program is working. Jeff Siewert made a motion to accept Team Lab's chemical program for the reduction of sludge in the lagoon; Keaton Flanagan seconded the motion; motion passed unanimous.

Mayor Travis Soderberg had two signs made that state "NO DUMPING OF BUILDING MATERIALS ALLOWED" in hopes to help and try to stop dumping of building material at the tree pile site. One sign would be place on the side of the road on the way out to the tree pile/compost site and the other would be place at the site. He asked for the council's approval of the signs and reimbursement to him for the cost. Holly Aamold made a motion to approve the signs and reimburse Mayor Soderberg for the cost; Keaton Flanagan seconded the motion; motion passed unanimous.

Mayor Travis Soderberg told the council that he went around town and looked for city street signs that are in need of replacement. He found a total of 8 signs. Mayor Soderberg received a quote from Sign Solutions for \$161.62. The lead time for the signs is six weeks. Jeff Siewert made a motion to accept the quote from Sign Solutions for the replacement of eight city street signs; Ben Hershey seconded the motion; motion passed unanimous. Mayor Soderberg stated that he will also call in for the locates to be done for the installation of the signs.

Mayor Travis Soderberg advised the council that the repairs to Elizabeth Ave from the water break earlier this year still needs to be completed. The gravel that has been place on the street has settled causing a significant dip the road. Two cones have been placed in the dip to caution drivers. The water break in the alleyway behind Ny Scavenger has also not yet been returned to original state. Mayor Travis Soderberg will keep trying to reach out to ECRWD. Mayor Soderberg said that his previous emails and calls have not been answered.

Mayor Travis Soderberg asked Ben Hershey for an update of the park board was after the election. The park board needs to still schedule a meeting and review the election results.

Ben Hershey on behalf of the park board said that he would like to see the park board apply for a grant from the Garrison Diversion Conservancy to help pay for a new basketball and pickleball court in the city park.

Mayor Travis Soderberg received an email from Mike Bbow with AE2S in regards to some pricing he received for future street maintenance. The quote he received for crack sealing was \$2500.00 for mobilization and \$56,200.00 for citywide crack sealing. The quote received for fog sealing the city streets was \$5000.00 for mobilization and \$106,250.00 for the citywide fog seal. We are still waiting for numbers for the older streets that had been done prior to our street project, to include Neill and the north end of town. Mayor Soderberg will also reach out to other towns that have recently had a chip seal done.

Jackie Siewert, city auditor, stated as a reminder for residents that it is optional if they wish to recycle or not although it is not optional to pay the recycling fee.

Jackie Siewert, city auditor, stated any residents that have multiple NSF checks will result in the city no longer accepting checks as a form of payment from them.

Mayor Travis Soderberg advised the council that Jim Kirkeby and Steve Larson will repair some holes at the lagoon. Mayor Soderberg also did more tree trimming at the lagoon.

Mayor Travis Soderberg confirmed that the next city council meeting will be held August 10, 2022 @ 7pm.

Keaton Flanagan made a motion to adjourn; Holly Aamold seconded the motion; motion passed unanimous.

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City Auditor

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Council Member

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Mayor