

**City of Buxton
Special Meeting Minutes**

June 17, 2020 @ 7:00 PM
Buxton Fire Hall

Present: Mayor Gene Rosholt, Keaton Flanagan, Jeff Siewert, Holly Aamold, Cassie Tostenson, Travis Soderberg

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Abby Ritz with AE2S submitted a request to the Bank of North Dakota for the additional funds that would be needed for the difference in engineer's estimate versus the low bid received. The Bank of North Dakota granted the request for the increase of funds.

Member Holly Aamold introduced the following resolution and moved its adoption:

**RESOLUTION ACCEPTING BIDS
FOR CITY OF BUXTON, NORTH DAKOTA,
STREET REPLACEMENT DISTRICT #2019-1**

BE IT RESOLVED by the City Council of the City of Buxton, North Dakota, that the bids for Street Replacement District #2019-1 (bid opening –June 2 ,2020) be accepted as follows:

<i>Company</i>
Agassiz Asphalt LLC
Border States Paving
RJ Zavoral & Sons
Strata Corporation

Details of above-accepted bids attached as Exhibit "A"

Date Adopted: June 17, 2020

Introduced by: Holly Aamold

Seconded by: Keaton Flanagan

Members Present: Holly Aamold, Jeff Siewert, Keaton Flanagan, Travis Soderberg

For: Holly Aamold, Jeff Siewert, Keaton Flanagan, Travis Soderberg

Against: None

Absent: None

Member Jeff Siewert introduced the following resolution and moved its adoption:

**RESOLUTION AWARDING BIDS IN
CITY OF BUXTON, NORTH DAKOTA,
STREET IMPROVEMENT DISTRICT #2019-1**

WHEREAS, bids have heretofore been received for the making of certain improvements in the Street Improvement District 2019-1 of the City of Buxton; and

WHEREAS, said bids were opened and made public and are on file in the office of the City Auditor; and

WHEREAS, the Engineer for the City of Buxton has made and filed a care and detailed statement of the estimate cost of said work; and

WHEREAS, it is necessary to accept the bid for the work to be completed;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

A bid in the amount of \$519,720 for Contract No. 1 Base Bid and \$10,200 Contract No. 2 Alternate Bid was received from Border States Paving, Inc is the lowest bid received and that said company is the lowest responsible

bidder; that said bid was accompanied the required bidder's bond and in conformity with the provisions of Chapter 48-01.1-05 of the N.D.C.C.

That the Engineer for the City of Buxton has made and filed with the City Council a careful and detailed statement of the estimated cost of said work in said improvement district;

That the contract for the construction of said improvement for which advertisement for bids is made, be and the same is hereby award to Border State's Paving Inc. and that the Mayor and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements for which advertisement for bids was heretofore made and for which they were the low bidder.

Introduced by: Jeff Siewert
Seconded by: Travis Soderberg
Members Present: Jeff Siewert, Keaton Flanagan, Holly Aamold, Travis Soderberg
For: Jeff Siewert, Keaton Flanagan, Holly Aamold, Travis Soderberg
Against: None
Absent: None

Member Keaton Flanagan introduced the following resolution and moved its adoption:

\$658,920
CITY OF BUXTON, STATE OF NORTH DAKOTA
STREET IMPROVEMENT DISTRICT NO. 2019-1
DEFINITIVE IMPROVEMENT WARRANT, SERIES 2020
FINANCING RESOLUTION

Introduced by: Keaton Flanagan
Seconded by: Jeff Siewert
Members Present: Jeff Siewert, Keaton Flanagan, Holly Aamold, Travis Soderberg
For: Jeff Siewert, Keaton Flanagan, Holly Aamold, Travis Soderberg
Against: None
Absent: None

Mayor Gene Rosholt reconfirmed the quotes that were received from John with ND Sewage Pump and Lift Station Company. The first quote was for \$7525.00 to put in surge protection equipment on the existing panel and the second quote was for \$8695.00 to install a new electrical box and panel with surge protection with an additional cost of \$2740.00 for warranty/service start-up call. An electrician to do the wiring would be an additional cost. The council members all agreed that the surge protection is definitely needed. Travis Soderberg made a motion to purchase a new panel to include surge protection for \$8695.00 and to pay \$2740.00 for the warranty/start up call; Jeff Siewert seconded the motion. On roll call vote the following members voted aye: Travis Soderberg, Jeff Siewert, Holly Aamold, Keaton Flanagan. The following members voted nay: None. The following members were absent and not voting: None. The majority having voted aye, the motion carried.

Jackie Siewert received an email from Mike Bibow notifying her that NDCC 40-23-03 states "no member of the commission shall hold any other municipal office while serving as such member." Holly Aamold cannot serve as a member of both the city council and assessment committee. Holly Aamold vacated her position on the assessment committee. Travis Soderberg nominated Lenita Larson to fill the vacant seat on the assessment committee. The council will discuss this further at the July meeting.

Travis Soderberg made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor