

**City of Buxton
Meeting Minutes**

February 15, 2018 @ 7:00 PM
Buxton Fire Hall

Present: Mayor Gene Rosholt, Jeff Siewert, Bruce Otteson, Nancy Newcomb, Cassie Tostenson, Kyle Meyer

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Meeting minutes from the January 10, 2018 meeting were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Bruce Otteson; motion passed unanimous.

The following bills were presented for payment:

Direct	North Star Mutual Insurance	\$499.00
Direct	Workforce Safety	\$250.00
Direct	Xcel Energy	\$878.66
Direct	Waste Management	\$3,483.31
11971	GF Traill Water	\$206.79
11972	Anderson Excavating	\$6741.00
11973	ND Job Service	\$11.92
11974	Midco	\$36.30
11975	ND League of Cities	\$515.00
11976	Traill County Tribune	\$80.64
11977	Traill County Auditor	\$250.00
11978	Xcel Energy	\$18.59
11979	Jackie Siewert	\$1108.20
11980	Carol Liege & Associates	\$250.00

Bruce Otteson motioned to approve bills, Jeff Siewert seconded; motion passed unanimous.

Kyle Meyer with Moore Engineering presented the City Council with informational packets on his company and the services that they can provide such as street improvements and maintenance and financing. Kyle Meyer requested to do a paving presentation at a later date.

Nancy Newcomb is working on updating and enhancing the City of Buxton web page through Wix and the assistance of Carol Liege & Associates. She presented the City Council with the most recent changes and discussed different options available. Motion to approve the web page and keeping the current web address was made by Jeff Siewert, Bruce Otteson seconded; motion passed unanimous.

Jackie Siewert, City Auditor, presented the City Council with a new education requirement for city auditors that passed through the Legislative Session which is effective as of January 1, 2018. The North Dakota League of Cities has a 5-course auditor's certification program that must be completed within one year of assuming office. The cost of each course is \$150 for all five courses. Jeff Siewert motioned to approve paying for the auditor's certification program, Bruce Otteson seconded; motion passed unanimous.

Airborne Spraying sent out a contract renewal for the 2018 Mosquito Control. Jeff Siewert motioned to re-new Airborne Spraying contract for 2018, Bruce Otteson seconded; motion passed unanimous.

Jeff Siewert motioned to adjourn, Bruce Otteson seconded; motion passed unanimous.

City Auditor

Council Member

Mayor