

City of Buxton
Meeting Minutes
July 14, 2021 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Keaton Flanagan, Holly Aamold, Jeff Siewert, Ben Hershey and Cole Short

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the June 9, 2021 meeting were read. Motion to approve the minutes was made by Holly Aamold; seconded by Jeff Siewert; motion passed unanimous.

The following bills were presented for payment:

Direct	United States Treasury	\$895.82
Direct	Waste Management	\$3739.90
Direct	Xcel Energy	\$940.64
Direct	Visa	\$57.60
12502	MFOA	\$30.00
12503	AE2S	\$42894.00
12504	Border States Paving	\$521565.80
12505	ND Flagpole Guy	\$6304.00
12506	AE2S	\$11000.00
12507	Florian & Sons	\$65980.00
12508	AE2S	\$1629.00
12509	East Central Regional Water Dist	\$200.10
12510	Farmers Union Oil	\$182.31
12511	Full Service Insurance	\$136.00
12512	Jet-Way Multiple Services, Inc	\$652.20
12513	Midco	\$76.52
12514	ND League of Cities	\$562.00
12515	Nilson Brand Law	\$175.00
12516	Team Lab	\$1400.00
12517	Thomas Moe	\$150.00
12518	Traill County Auditor	\$750.00
12519	Xcel Energy	\$39.50
12520	Full Service Insurance	\$161.00
12521	Nilson Brand Law	\$50.00
12522	Ben Hershey	\$203.17
12523	Holly Aamold	\$203.17
12524	Jaqueline Siewert	\$1385.25
12525	Jeff Siewert	\$203.17
12526	Keaton Flanagan	\$203.17
12527	Travis Soderberg	\$923.50
12528	Traill County Tribune	\$140.40

Keaton Flanagan motioned to approve the bills, Ben Hershey seconded the motion; motion passed unanimous.

The new Waste Management contract was received via email. Mayor Travis Soderberg reviewed it and forwarded it to our attorney, Cassie Tostenson. Mayor Soderberg did question one section in which states that Waste Management is the only company that can do any type of garbage collection within the city of Buxton. This drew concern for our city wide clean-up that is typically done through Countrywide Sanitation because of their availability and flexibility on the weekends. City auditor, Jackie Siewert, will reach out to Paul Kalibabky, our Waste Management representative, to get clarification on this.

The residential garbage rates were reviewed and discussed now that the bi-weekly recycle pick-up has started and we will be starting a new 5 year contract with Waste Management. The council anticipates that any change in rates will carry us to the next contract renewal in five years. Council member, Holly Aamold, made a motion to decrease the residential quarterly garbage rate by \$4 bringing it down to \$55 and increasing the quarterly recycling rate to \$16 with an overall quarterly increase of \$5.00; Keaton Flanagan seconded the motion; motion passed unanimous.

The commercial garbage rates were also reviewed and discussed. Keaton Flanagan made a motion to increase the quarterly commercial garbage rate of a 96 gallon cart to \$98, 2 yard dumpster to \$229, a 4 yard dumpster to \$460, 6 yard recycle container to \$123 and a 8 yard recycle container to \$123 and decrease the rate of a 6 yard dumpster to \$522; Holly Aamold seconded the motion; motion passed unanimous.

A city court date for the unkempt property is scheduled for Tuesday, July 20, 2021 at 10am. It will be held at the Buxton Fire Hall.

Member Jeff Siewert introduced the following Resolution and moved its adoption:

RESOLUTION DIRECTING ASSESSMENTS TO BE LEVIED

Be it resolved by the City Council of the City of Buxton that the City Council has estimated the cost in **STREET IMPROVEMENT DISTRICT 2019-1** and does hereby direct assessments to be levied for the payment of such cost as follows:

	Street Improvement District	
Construction Costs	\$	521,565.80
Engineering Services	\$	55,294.00
TOTAL	\$	576,859.80

and that the City Auditor be authorized, and she is hereby directed to notify the Chairman of the Special Assessment Commission and shall certify to the Chairman of the Special Assessment Commission the items of the total cost set forth herein.

Date Adopted: 7/14/2021
Introduced by: Jeff Siewert
Seconded by: Holly Aamold
Members Present: Jeff Siewert, Holly Aamold, Keaton Flanagan, Ben Hershey
For Jeff Siewert, Holly Aamold, Keaton Flanagan, Ben Hershey
Against: None
Absent: None

Mayor Travis Soderberg stated that they are continuing to work on the final punch list for the water drainage improvement project. There will be another pay app once all of that is completed.

The ditch south of County Road 21 needs to be cleaned out. Mayor Soderberg sent an email to BNSF inquiring on them cleaning it out since it is their property. Two bids were received for the cleaning of the ditch, Florian and Son's and Anderson Excavating, although, until Mayor Soderberg receives word from BNSF nothing will be awarded.

Ben Hershey stated that there is a lot of silt from the project in the culvert by his house. Mayor Travis Soderberg will reach out the Mike Bibow, of AE2S to have all of the culverts inspected for any silt that needs to be cleaned out.

The streets seem to be good and we are receiving a lot of good comments about them. There is one culvert up north on Broadway that could have been lengthened before the street was paved. It doesn't pose an immediate problem at this time but it will be monitored.

The flag memorial dedication turned out great. The weather was great and there was a great attendance. We are still waiting on the arrival of one of the eagles for the top. Once both have been received they will be installed.

The mosquito fogger is up and running. The town was sprayed Friday night before BIG day.

Mayor Travis Soderberg hired Florian and Son's Excavating to spread the millings in the alleys and on the lagoon road since they were already in town spreading millings for the Buxton Children's Center on their parking area. Florian's are going to get some additional millings to be placed on the alley behind the Barn N Grill. The lagoon road is looking great as the millings are settling.

Tom Anderson requested that some trees be trimmed in the alleyways prior to snow removal. There are some areas that make it difficult for the equipment to pass through smoothly. The council is requesting that all homeowners inspect the trees near the roadways and especially the alleyways prior to snow removal for an easier access for snow removal equipment.

Mayor Travis Soderberg received a call last month in regards to a plugged sewer line near the construction site of the Wheeler property. Jet-Way was called in the flush out the line. Jet-Way inadvertently stopped at the wrong new construction site, although, upon inspection of that sewer line they found a piece of asphalt that was actually disrupting the flow of toilet paper through the line. They moved the asphalt to the side. Once at the right property Jet-Way found that that sewer line was completely plugged. They cleaned it out.

Mayor Soderberg reached out to Mike Bibow at AE2S to make sure that all the manholes are lifted and the sewer line is inspected for any asphalt that may have fallen and is disrupting the flow. Since then the subcontractor for Border States Paving has been in town and has completed an inspection.

Jackie Siewert received word back from the city's insurance agent in regards to swimming pools in the trailer court. Due to the trailer court being city property there would be a significant increase in our insurance if we were to allow swimming pools. Wading pools of 18 inches or less are acceptable without affecting our insurance. After further discussion, Ben Hershey made a motion to update the current lease agreement to state no swimming pools with a depth greater than 18" or trampolines are allowed within the Buxton Trailer Court; Keaton Flanagan seconded the motion; motion passed unanimous. Jackie Siewert will update the current lease and include it with the August lot rent invoice.

BIG day was a success. The City added the BIG Family Fun Day to our insurance coverage.

Mayor Travis Soderberg has been trimming the trees on Broadway for the ease of mowing. He said that is also helps with the visual of other traffic.

Mayor Travis Soderberg received a quote from Border States Paving for sealcoating the new portion of Neill Street and Greely Streets. Mayor Soderberg is going to reach out to a few other suppliers for additional bids. Further discussion will be tabled until the August 11th council meeting.

Jackie Siewert, city auditor, received an email from the Traill County Auditor, Glenda Haugen, requesting a "city representative" to fill a position on a redistricting board that she is assembling. Our selection is needed on or before August 13, 2021. The council tabled further discussion of this until the August 11th council meeting.

Nilson Brand Law received notice of a dog complaint for a resident from the Traill County Sheriff's office for a leash law violation. Cassie Tostenson mailed the resident a notice of the complaint and that they are receiving a warning for the first violation. The council discussed the importance and the responsibility of the residents to adhere to the leash law. There have also been several complaints received of owners not picking up after their dog's messes especially when their dogs go in other resident's yards.

Mayor Travis Soderberg sent a picture of the lagoon gate and fence to Greenworks Landscaping & Fencing for quote on a new gate. He will also reach out for more prices.

Jackie Siewert told the council that currently the authorized signatures for access to the safety deposit box are her and the late mayor, Gene Rosholt. Keaton Flanagan made a motion to have the safety deposit box signature card changed to remove Gene Rosholt and add Travis Soderberg and keep Jackie Siewert as authorized signatures for access to the safety deposit box; Ben Hershey seconded the motion; motion passed unanimous.

The current balances of the budget were reviewed. At this time everything is within budget.

The newly annexed property is having problems getting water to their property. The Wheeler's contacted Mayor Travis Soderberg and asked if the city would allow them to dig a well on their property. Travis spoke to Neil Breidenbach. ECRWD grants that generally cover the costs for water hook-ups have all expired at this time. Bruce Otteson with Florian and Son's Excavating said he anticipates the cost to be approximately \$9000. The water board will not dig anything until we know our city's easements. Travis is working with Neil Breidenbach and Bruce Otteson. The council is neither allowing or denying a well but they want to explore all options and costs before making a final decision.

Keaton Flanagan made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor