

**City of Buxton**  
**Meeting Minutes**  
May 11, 2022 @ 7:00 PM  
Buxton Fire Hall

**Present:** Travis Soderberg, Keaton Flanagan, Jeff Siewert, Holly Aamold, Ben Hershey and Richard Legg  
**Recording:** Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the April 20, 2022 meeting were read. Motion to approve the minutes was made by Holly Aamold; seconded by Jeff Siewert; motion passed unanimous.

The following bills were presented for payment:

|        |                                  |            |
|--------|----------------------------------|------------|
| Direct | Waste Management                 | \$4055.94  |
| Direct | Xcel Energy                      | \$1038.04  |
| Direct | Bank of ND                       | \$20622.10 |
| 12658  | Anderson Excavating              | \$7035.00  |
| 12659  | East Central Regional Water Dist | \$264.72   |
| 12660  | Meyer Group                      | \$2500.00  |
| 12661  | Midco                            | \$37.69    |
| 12662  | Thomas Moe                       | \$150.00   |
| 12663  | Jaqueline Siewert                | \$1385.25  |
| 12664  | Trail County Tribune             | \$207.00   |

Holly Aamold motioned to approve the bills, Jeff Siewert seconded the motion; motion passed unanimous.

Reading of the minutes included the revised ordinance for foundation requirements which also constituted as the 2<sup>nd</sup> reading as follows:

**AN ORDINANCE TO AMEND CHAPTER 6, ARTICLE 7 OF THE REVISED  
ORDINANCES OF 2018 OF THE CITY OF BUXTON AMENDING BY ADDING  
ORDINANCE NO. 6.0702**

**BE IT ORDAINED BY THE CITY COUNCIL AND MAYOR OF THE CITY OF BUXTON,  
NORTH DAKOTA:**

That Chapter 6, Article 7 be amended to include Ordinance No. 6.0702 as follows:

**6.0702-Foundation Requirements-Residential Districts**

Permanent Foundation Required: All structures used as a permanent dwelling shall be permanently affixed to a permanent foundation below the frost line and said foundation shall meet the building code requirements as set forth in the international residential code and/or the building code. The requirement for permanent foundation dwelling structures shall not include recreational vehicles or manufactured homes that are located in a manufactured home park.

Jeff Siewert made a motion to accept the second reading of the revised ordinance for foundation requirements; Keaton Flanagan seconded the motion upon a roll call vote. Ayes: Jeff Siewert, Keaton Flanagan, Holly Aamold, Ben Hershey. Nays: None. Absent: None. Motion carried.

Mayor Travis Soderberg advised the council that he emailed Florian & Sons in regards to three areas in town with drainage issues requesting a quote for the installation of additional inlets. City of Buxton resident, Richard Legg, was in attendance in regards to the drainage issues in his yard. He said he thinks he is also receiving water from his neighbor's yard from across the alley. Mayor Travis Soderberg said that when it dries up some he is going to try and open up a small culvert that goes under the road to Arlan Vonesh's yard where there is also an inlet. Any residents with water drainage issues are encouraged to contact any council member so it can be addressed. All inlets need to be kept free of leaves and debris. Also, all inlet covers must be left on to avoid unnecessary build-up in the drains.

Jackie Siewert, city auditor, reviewed the current budget comparison. Past due accounts were also discussed. Jackie Siewert confirmed that all past due accounts receive a statement with their quarterly invoice including their past due balance. Any past due accounts from the previous year are placed on the resident's property taxes for the following year.

Jackie Siewert, city auditor, advised the council that she re-submitted the required reports for the ARPA funds to show the use of the ARPA funds for revenue replacement under the advisement of the ND League of Cities. This will allow the city more flexibility in the use of the ARPA funds.

Mayor Travis Soderberg advised the council that a quote was received from Waslien Electric for a Generac generator and labor for the installation for \$34,500.00. Kirk Waslien did also note that there is another brand of generator that is approximately \$1200 higher with less lead time. The quote does not include the LP tank and LP line installation. Currently we have a small window of time in the event the lift station was to fail and we would have to pump sewage into the ditch. Mayor Soderberg said that this was a project that was on the approved list of projects for the ARPA funds. Keaton Flanagan made a motion to accept the generator quote for \$34,500.00 to be funded by the ARPA funds; Jeff Siewert seconded the motion; motion passed unanimous.

Mayor Travis Soderberg advised the council that the city's mower and fogger have been serviced at Farmer's Union Oil Company. On Wednesday, May 11<sup>th</sup>, Steve Larson brought the city fogger to Grand Forks and it was tested/calibrated by Van Diest Supply Co for the 2022 mosquito control season

Mayor Travis Soderberg received an updated quote from Aaron Wolking of Sentry Siren for \$19,752.50. This siren will be able to alert the residents of a fire with an up and down siren and a tornado with a steady siren. Mayor Soderberg reached out to Traill County in regards to City of Buxton being awarded \$10,000 for the Traill County ARPA funds. The city was awarded the funds and official notification will be received in the mail within the next couple of weeks. It was also confirmed that the Buxton Fire Protection District's contribution of 25% will be calculated off of the total after all awards, grants and donations. Jeff Siewert made a motion to accept the updated quote from Sentry Siren in the amount of \$19,752.50; Holly Aamold seconded the motion; motion passed unanimous.

Mayor Travis Soderberg was contacted by Peyton Frank @ 619 Ives Street requesting a letter from the City of Buxton for zoning approval for a home day care. Mayor Soderberg reached out to Cassie Tostenson, city attorney, in regards to this. The City of Buxton does not require a business license for a home day care. Our current zoning doesn't include a home day care. Ben Hershey made a motion to approve the operation of a home day care at 619 Ives Street; Keaton Flanagan seconded the motion; motion passed unanimous.

Mayor Travis Soderberg told the council that Saturday, May 7<sup>th</sup>, he received a call from Jackie Siewert inquiring if he had gotten a call because the lift station alarm was going off. No calls had been received. Mayor Soderberg said that he went to the lift station and the level was low. He also noticed that the call list was not updated. He updated the call list and also called Midcontinent to check the phone line. A Midcontinent representative corrected the phone line via internet. Calls were still not going through. Mayor Soderberg called ND Sewage Pump & Lift Station Service Co to look at the system. They were out and were able to get the system to call the MN cell numbers (218) but not the ND numbers (701). ND Sewage Pump & Lift Station Service Co were called away for an emergency before could get the system fully operational but we are still on their service list.

Mayor Travis Soderberg advised the council that the "Slow Children at Play" signs haven't been placed.

Mayor Travis Soderberg called the Traill County Highway and they fixed the yield sign on the corner of Ives Street and County Road 21.

Reminder that city clean-up is May 14<sup>th</sup>.

Jackie Siewert, City Auditor, received the signed approval from the state to conduct aerial spraying using Airborne Vector Control.

Mayor Travis Soderberg advised the council that he replaced the west flag. The high winds that we have been having have been very hard on them. We currently have to extra flags on hand. Jeff Siewert made a motion to approve the purchase of 2 more flags; Holly Aamold seconded the motion; motion passed unanimous.

Council member, Keaton Flanagan, advised the council that the camera has been placed at the tree pile.

Mayor Travis Soderberg told the council that he received a call from a resident at 425 Greely Street on April 29<sup>th</sup> and they were experiencing sewer backup at their home. Jeff Siewert inspected and verified that the lift station was operating normal. He then removed the manhole cover in that area and everything seemed to be clear but did notice discharge trickling from the line that services residents at 409, 423 & 425 Greely Street. Jet-Way was called and on the morning of Saturday, April 30<sup>th</sup>, the service line was jetted and a serious plug was removed. May 2<sup>nd</sup> council member, Holly Aamold, notified Mayor Soderberg of a sink hole in the yard at 423 Greely Street. Mayor Soderberg called Neil Breidenbach of Breidenbach Excavating. They came right away and dug up the area. It was discovered that the sewer line was cracked. Breidenbach Excavating repaired the sewer line and returned to service.

City Auditor, Jackie Siewert, stated that there had been a water rate increase in January. The increase will be reflected on the June invoices for the Buxton Trailer Court.

Richard Legg inquired on unlicensed vehicles in yards. Mayor Soderberg stated that there is an ordinance that states all vehicles need to be licensed and insured.

Mayor Travis Soderberg is going to purchase some replacement plants and shrubs for the ones at the flagpoles that did not survive last year's drought conditions or this past year's winter conditions.

Ben Hershey inquired about planting flowers at the old city sign on Broadway. Mayor Soderberg said if he wished to do so to turn in his receipt for reimbursement.

Mayor Travis Soderberg confirmed that the next city council meeting will be held June 8, 2022 @ 7pm.

Holly Aamold made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

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City Auditor

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Council Member

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Mayor