

City of Buxton
Meeting Minutes
June 10, 2020 @ 7:00 PM
Buxton Fire Hall

Present: Mayor Gene Rosholt, Keaton Flanagan, Jeff Siewert, Holly Aamold, Cassie Tostenson, Dan Fuglesten, and via conference call Travis Soderberg

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Special meeting minutes from May 4th, 2020 meeting were read. Motion to approve the minutes was made by Holly Aamold; seconded by Keaton Flanagan; motion passed unanimous.

Meeting minutes from the May 13, 2020 meeting were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Holly Aamold; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$3584.42
Direct	Xcel Energy	\$953.62
Direct	Visa	\$1.20
12332	Countrywide Sanitation	\$1894.00
12333	East Central Regional Water Dist	\$204.98
12334	Farmers Union Oil	\$98.95
12335	Midco	\$36.31
12336	Nilson Brand Law	\$425.00
12337	ND Insurance Reserve Fund	\$2.48
12338	Thomas Moe	\$150.00
12339	Xcel Energy	\$17.99
12340	Jaqueline Siewert	\$1385.25
12341	Traill County Tribune	\$729.36

Keaton Flanagan motioned to approve the bills, Jeff Siewert seconded the motion; motion passed unanimous.

The bid results were received from AE2S. The pavement improvement project received 4 bids. The low bid was \$67,000 higher than funds requested and received from Bank of North Dakota. Jeff Siewert made a motion to table the street improvement project bid and acceptance of funding until additional funding is received from the Bank of North Dakota; Holly Aamold seconded the motion; motion passed unanimous.

A special meeting is scheduled for June 17, 2020 at 7pm at the Buxton Fire Hall to award street improvement bid and to approve funding contingent on the request and acceptance of increased funds from the Bank of North Dakota.

The storm sewer improvement project received one bid from Florian & Sons Excavating Inc.

Member Holly Aamold introduced the following resolution and moved its adoption:

**RESOLUTION ACCEPTING BIDS
FOR CITY OF BUXTON, NORTH DAKOTA,
SEWER IMPROVEMENT DISTRICT #2019-1**

BE IT RESOLVED by the City Council of the City of Buxton, North Dakota, that the bids for Sewer Improvement District #2019-1 (bid opening –June 2 ,2020) be accepted as follows:

Company
Florian & Sons Excavating Inc.

Details of above-accepted bids attached as Exhibit "A"

Date Adopted: June 10, 2020

Introduced by: Holly Aamold

Seconded by: Jeff Siewert

Members Present: Holly Aamold, Jeff Siewert, Keaton Flanagan and via conference call Travis Soderberg

For: Holly Aamold, Jeff Siewert, Keaton Flanagan, Travis Soderberg

Against: None
Absent: None

Member Jeff Siewert introduced the following resolution and moved its adoption:

**RESOLUTION AWARDING BIDS IN
CITY OF BUXTON, NORTH DAKOTA,
SEWER IMPROVEMENT DISTRICT #2019-1**

WHEREAS, bids have heretofore been received for the making of certain improvements in the Sewer Improvement District 2019-1 of the City of Buxton; and

WHEREAS, said bids were opened and made public and are on file in the office of the City Auditor; and

WHEREAS, the Engineer for the City of Buxton has made and filed a care and detailed statement of the estimate cost of said work; and

WHEREAS, it is necessary to accept the bid for the work to be completed;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

A bid in the amount of \$711,953.06 was received from Florian & Sons Excavating, Inc. is the lowest bid received and that said company is the lowest responsible bidder; that said bid was accompanied the required bidder's bond and in conformity with the provisions of Chapter 48-01.1-05 of the N.D.C.C.

That the Engineer for the City of Buxton has made and filed with the City Council a careful and detailed statement of the estimated cost of said work in said improvement district;

That the contract for the construction of said improvement for which advertisement for bids is made, be and the same is hereby award to Florian & Sons Excavating, Inc. and that the Mayor and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements for which advertisement for bids was heretofore made and for which they were the low bidder. Said award is contingent on approval Department of Environmental Quality.

Introduced by: Jeff Siewert
Seconded by: Keaton Flanagan
Members Present: Jeff Siewert, Keaton Flanagan, Holly Aamold and via conference call Travis Soderberg
For: Jeff Siewert, Keaton Flanagan, Travis Soderberg, Holly Aamold
Against: None
Absent: None

Member Keaton Flanagan introduced the following resolution and moved its adoption:

CITY OF BUXTON, STATE OF NORTH DAKOTA

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$906,000
WASTEWATER TREATMENT ASSESSMENT WARRANT, SERIES 2020

RECITATIONS

Introduced by: Keaton Flanagan
Seconded by: Travis Soderberg
Members Present: Jeff Siewert, Keaton Flanagan, Holly Aamold and via conference call Travis Soderberg
For: Jeff Siewert, Keaton Flanagan, Travis Soderberg, Holly Aamold
Against: None
Absent: None

Member Keaton Flanagan introduced the following resolution and moved its adoption:

City of Buxton, North Dakota
Post-Issuance Debt Compliance Policy

Introduced by: Keaton Flanagan

Seconded by: Jeff Siewert

Members Present: Jeff Siewert, Keaton Flanagan, Holly Aamold and via conference call Travis Soderberg

For: Jeff Siewert, Keaton Flanagan, Travis Soderberg, Holly Aamold

Against: None

Absent: None

Mayor Gene Rosholt received quotes from ND Sewage Pump and Lift Station Company. The first quote was for \$7525.00 to put in surge protection equipment on the existing panel and the second quote was for \$8695.00 to install a new electrical box and panel with surge protection with an additional cost of \$2740.00 for a service start-up call. The council will further discuss and review the quotes at the special meeting scheduled for June 17, 2020 at 7:00pm at the Buxton Fire Hall.

The 2020 election results from the June 5, 2020 election were as follows: Mayor Gene Rosholt was re-elected to a new 4 year term. Council Members Jeff Siewert and Keaton Flanagan were both also re-elected to new 4 year terms. Mayor Gene Rosholt made a recommendation to appoint Travis Soderberg as the city council president. Council member Holly Aamold made a motion to appoint Travis Soderberg as city council president; Jeff Siewert seconded the motion; motion passed unanimous.

Letters were mailed to residents with unkempt yards. No action was taken and those residents will be asked to the next council meeting to further address the issues.

There are some concerns of over grown trees to close the roads making it a hazard for some drivers. There are also some dead trees that need to be trimmed before any possible damage to properties. Letters will be sent to the homeowners.

The lagoon road is in need of additional clay to make make it more useable. Anderson Excavating and Breidenbach Excavating are currently unavailable. Dan Fuglesten said that we can use clay that he has available.

Mayor Gene Rosholt was unable to reach anyone at the Traill County Highway Department in regards to street signs that are needed. He will continue to try.

There was a request to re-seal the new pavement on the south side of town. Mayor Gene Rosholt will get bids.

Keaton Flanagan made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor