

City of Buxton
Meeting Minutes
June 9, 2021 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Keaton Flanagan, Holly Aamold, Jeff Siewert, Paul Kalibabky, Mike Bibow and Cole Short

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the May 12, 2021 meeting were read. The May 12, 2021 minutes were amended to include that Keaton Flanagan motioned to approve the bills; Holly Aamold seconded the motion; motion passed unanimous. Motion to approve the amended minutes was made by Keaton Flanagan; seconded by Jeff Siewert; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$3728.77
Direct	Xcel Energy	\$955.50
Direct	Visa	\$6.45
12493	All Season Garden Center	\$833.76
12494	East Central Regional Water Dist	\$181.00
12495	Farmers Union Oil	\$123.11
12496	Nilson Brand Law	\$677.50
12497	Thomas Moe	\$150.00
12498	Traill County Tribune	\$173.52
12499	Jaqueline Siewert	\$1385.25
12500	VOID	VOID
12501	Traill County Tribune	\$146.16

Jeff Siewert motioned to approve the bills, Keaton Flanagan seconded the motion; motion passed unanimous.

Paul Kalibabky with Waste Management, reviewed with the council the previously proposed 5 year agreement including the option for a bi-monthly recycle pickup. Jackie Siewert, city auditor, also presented the council with a spreadsheet on how the new monthly rates including the bi-weekly recycle pick-up would affect the current residential quarterly rates. The proposed contract rates would decrease the quarterly residential garbage rate from \$59 to \$55 and increase the quarterly recycle rate from \$9 to \$18. Overall the residents' total quarterly rate will increase by \$5. Mayor Travis Soderberg pointed out the last time garbage rates were adjusted was 2019. The council also agreed that many residents will be pleased with the bi-weekly recycle pick-up and the new price will be locked in for 5 years. Paul stated that if the council votes to approve the new proposal we could start the new rates as early as July. Keaton Flanagan made a motion to accept Waste Management's 5-year proposal to include decreasing the quarterly garbage rate from \$59 to \$55 and increasing the quarterly recycle rate from \$9 to \$18; Holly Aamold seconded the motion; motion passed unanimous. After the acceptance of the motion Paul stated that he will get the new recycle calendar completed for July and send it to Jackie Siewert so she can include it with the July Buxton Beat that will be included with quarterly billings.

Cassie Tostenson, city attorney, reached out to Mayor Travis Soderberg stating that the owner of the unkempt property had reached the end of the second 15-day period to have the property cleaned up to no longer be in violation of any city ordinances. There has been little to no improvements. Mayor Travis Soderberg told Cassie to move forward and contact the city judge, Thomas Moe, so we can proceed with a hearing at city court hearing. The council agrees. Cassie Tostenson will reach out to Thomas Moe, city judge, for an available court date.

Mike Bibow with AE2S addressed the council with updates of both the drainage improvement and street improvement projects. He said that both projects went very well and they are now looking at punch list items and any possible warranty issues such as the grass, pavement deterioration and condition of the inlets. Mike will reach out to Bruce Otteson with Florian's Excavating to check the fabric on the inlets. There was a question in regard to a crack in the concrete of a driveway. Mike Bibow said the he looked at it and doesn't feel that is due to contractor error.

Florian & Sons Excavating submitted a payment request of \$69,452.00. AE2S submitted an invoice for \$11,000.00 for engineering fees. Including the current outstanding project retainage the total for Pay App #4 is \$108,561.00. Jeff Siewert made a motion to approve Pay App #4 in the amount of \$108,561.00; Holly Aamold seconded the motion. On roll call vote the following members voted aye: Holly Aamold, Keaton Flanagan and Jeff Siewert. The following members voted nay: None. The following members were absent and not voting: Ben Hershey. The majority having voted aye, the motion carried.

Border States Paving submitted a payment request of \$521,565.80. AE2S submitted an invoice for \$42,894.00 for engineering fees. The total for Pay App #1-Final is \$564,459.80. Keaton Flanagan made a motion to approve Pay App #1-Final in the amount of \$521,565.80; Holly Aamold seconded the motion. On roll call vote the following members voted aye: Holly Aamold, Keaton Flanagan and Jeff Siewert. The following members voted nay: None. The following members were absent and not voting: Ben Hershey. The majority having voted aye, the motion carried.

Mike Bibow also presented the City of Buxton a check for a \$1,000 donation from AE2S for the Gene Rosholt/Veteran's Flag Memorial project.

The City of Buxton was awarded a \$1,000 beautification grant from the Traill County EDC which will be used towards the Gene Rosholt/Veteran's Flag Memorial.

There is a flag memorial fundraiser Monday, June 14, 2021 at the Buxton City Park from 5pm – 7pm. Hamburgers, hotdogs, chips and ice cream floats will be served for a free will donation.

Plants and shrubs have been planted at each of the city signs. The flag poles and materials have been purchased and delivered to the ND Flag Guy who will be installing. The installer was set back 14 days due to Covid-19 quarantine but is working hard to get back on schedule. At this time they cannot guarantee a date for installation.

The city is still waiting for a quote from Border States Paving for sealcoating the new portion of Neill Street and Greely Streets.

The mosquito fogger is still down. Mayor Travis Soderberg is working on the controller box.

Some residents have stressed their concern for trucks parking on Broadway since we have just had the street paved. Mayor Travis Soderberg will reach out to Cassie Tostenson, city attorney, to see what our options are for parking.

Mayor Travis Soderberg stated that he still needs to get with Bruce Otteson and Thomas Anderson to see what areas are in greater need and would also benefit the most for the millings.

A tenant at the trailer court asked about putting up a swimming pool on their lot. The city's liability was the main concern. Jackie Siewert will talk to our insurance agent.

Jackie Siewert, city auditor, received information in the mail to become a member of the ND Municipal Finance Officer's Association. The annual fee is \$30. She asked the council if they would approve her to become a member. Keaton Flanagan made a motion to allow Jackie Siewert, city auditor, to become a member of the ND Municipal Finance Officer's Association; Holly Aamold seconded the motion; motion passed unanimous.

Jackie Siewert informed the council that she received a letter from the ND State Fire and Tornado Fund that there will be a 14% rate increase.

Holly Aamold made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor