

City of Buxton
Meeting Minutes
March 9, 2022 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Keaton Flanagan, Jeff Siewert, Ben Hershey and Cole Short

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the February 9, 2022 meeting were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Ben Hershey; motion passed unanimous.

The following bills were presented for payment:

Direct	Visa	\$40.81
Direct	Waste Management	\$3865.36
Direct	Xcel Energy	\$1022.92
12626	East Central Regional Water Dist	\$279.00
12627	VOID	VOID
12628	Jim Kirkeby	\$251.00
12629	Midco	\$37.85
12630	Nillson Brand Law	\$35.00
12631	Thomas Moe	\$150.00
12632	Traill County Tribune	\$333.00
12633	Xcel Energy	\$24.90
12634	Jaqueline Siewert	\$1385.25
12635	VOID	VOID
12636	VOID	VOID
12637	Anderson Excavating	\$8660.00
12638	Central Valley Post Prom	\$200.00

Keaton Flanagan motioned to approve the bills, Jeff Siewert seconded the motion; motion passed unanimous.

Mayor Travis Soderberg confirmed with Tom Anderson that Anderson Excavating will be doing the ditch cleaning this spring. Tom Anderson will be monitoring the thaw.

Mayor Travis Soderberg advised the council that he didn't have a lot of changes in regards to the ARPA funds. Kirk Waslien with Waslien Electric is still working on a bid for a generator for the lift station. Also, no quotes have yet been received from Indigo Signs.

Jackie Siewert, city auditor, stated that she received an email that the additional ARPA funds should be included with the March funds from the state. She is also working on required funds reporting that is due April 30, 2022.

Mayor Travis Soderberg advised the council that an electrical bid was received from Waslien Electric for the electrical work required for the proposed new warning siren bringing the new warning siren total to \$20,902.50. Jackie Siewert, city auditor, also advised the council that Xcel Energy is working on the donation of the pole and the installation of the pole. The city has \$20,000 in the 2022 budget for the new warning siren. Mayor Soderberg would like to still request 25% from the Buxton Rural Fire Protection District. Either way we would still need the support from the fire department. The EDC is also looking into available grants. Ben Hershey said the city may be able to get some grant money from the Federal Emergency Management Agency. Ben Hershey is also still trying to confirm the siren's communication with the Traill County 911 system. Keaton Flanagan made a motion for Mayor Travis Soderberg to present the Buxton Rural Fire Protection District requesting their support of 25% for the new siren system; Jeff Siewert seconded the motion; motion passed unanimous.

Janet Meyer reached out to Jackie Siewert, city auditor, in regards to scheduling the tax equalization meeting. Janet Meyer isn't available April 13th which would be the date of the April city council meeting, although, she did have Wednesday, April 20th available at 7pm. The council discussed postponing the regular meeting until the following week. Jeff Siewert made a motion to schedule the tax equalization meeting for April 20, 2022 at the 7pm with the city council meeting to follow; Keaton Flanagan seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, presented the council with a revised building permit that would be more informational. The building permit fee would be \$25 for projects valued \$2500 to \$10,000 and \$50 for projects valued \$10,001 and over. Keaton Flanagan made a motion to change the current building permit and fee to the revised building permit and fees; Ben Hershey seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, received authorization papers for the 2022 mosquito and tent caterpillar spraying from Airborne Vector Control. Ben Hershey made a motion to complete and update the authorization papers from Airborne Vector Control for the 2022 mosquito and tent caterpillar spraying; Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, advised the council that Team Lab dropped off the 2022 quote for spraying the lagoons. The quote was for \$1550 for two applications. Keaton Flanagan made a motion to accept the quote from Team Lab for \$1550 for spraying two applications at the lagoon; Ben Hershey seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, advised the council that a letter was received from the Traill County USDA stating that the lagoon land was eligible for CRP since it had been CRP land prior to the city purchasing it. The city will not reapply.

Jackie Siewert, city auditor, received a call from Christi Schmitz following up on the availability of the Living App. The council still had no interest. We will continue to utilize Facebook for communicating current events to the residents.

Mayor Travis Soderberg stated that the streets are cracking due to frost heaving, although, the manhole covers are staying in place. There is also some sinking by the old bank. Travis will contact Mike Bibow with AE2S to do a drive through to look at any possible problem areas.

Jackie Siewert, city auditor, the explained to the council that a savings account was originally opened as "2020 Storm/Sewer Improvement" and now learning that assessments are sent/received as a combined amount she is requesting that a motion to be made to change the savings account name to "2020 Storm Sewer/Street Improvements". Keaton Flanagan made a motion to change the current name of the savings account "2020 Storm/Sewer Improvement" to "2020 Storm Sewer/Street Improvements"; Ben Hershey seconded the motion; motion passed unanimous.

ND Sewer & Lift Station sent a letter and a quote noting problems they found on the last lift station inspection to remove and replace two 4 inch check valves. This will be tabled until the April meeting. Mayor Soderberg will reach out to ND Sewer & Lift Station see if matters since we are no longer using the 4" sewer line.

Jackie Siewert, city auditor, received a letter from the Central Valley Post Prom Committee requesting a donation for the 2022 post prom party. Last year the city donated \$200. Jeff Siewert made a motion to donate \$200 to the Central Valley Post Prom; Keaton Flanagan seconded the motion; motion passed unanimous.

Mayor Travis Soderberg advised the council that a motorhome with no plates was parked on Broadway in the way of snow removal. The owner was located and was asked to move his motorhome.

The US flags were received.

Jeff Siewert made a motion to adjourn; Keaton Flanagan seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor