

**City of Buxton**  
**Meeting Minutes**

September 8, 2021 @ 7:00 PM  
Buxton Fire Hall

**Present:** Travis Soderberg, Holly Aamold, Ben Hershey, Cassie Tostenson, Gary Fuglesten and Cole Short

**Recording:** Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the August 11, 2021 meeting were read. Motion to approve the minutes was made by Holly Aamold; seconded by Ben Hershey; motion passed unanimous.

The following bills were presented for payment:

Direct	Bank of North Dakota	\$6381.38
Direct	Waste Management	\$3842.36
Direct	Xcel Energy	\$904.86
Direct	Visa	\$1.00
12540	Anderson Excavating LLC	\$4000.00
12541	East Central Regional Water Dist	\$251.51
12542	Farmers Union Oil	\$33.94
12543	Midco	\$38.10
12544	Nilson Brand Law	\$1460.00
12545	Precision Dirtworks LLC	\$1200.00
12546	Thomas Moe	\$150.00
12547	Traill County Highway Dept	\$113.22
12548	Waslien Electric	\$4000.00
12549	Xcel Energy	\$20.77
12538	Jaqueline Siewert	\$1385.25

Keaton Flanagan motioned to approve the bills, Ben Hershey seconded the motion; motion passed unanimous.

Gary Fuglesten, chairperson of the assessment committee, presented the city council with a confirmed special assessment list for the City of Buxton Street Improvement District 2019-1. Keaton Flanagan made a motion to hold a public hearing October 13, 2021 at 7:00pm at the Buxton Fire Hall for any residents that wish to appeal the confirmed special assessment list with the October city council meeting to follow; Holly Aamold seconded the motion; motion passed unanimous.

Mayor Travis Soderberg spoke with Mike Bibow, AE2S, he confirmed that the Street Improvement project is completed and has been paid in full. Border States Paving work has a one year warranty. A walk through will be conducted next spring.

Mayor Travis Soderberg also spoke to Mike Bibow, AE2S, in regards to the Water Drainage Improvement project. A final walk through has not yet been completed. Florian & Son's will be removing the cloth filters from the inlets and spreading grass seed on the bare areas. The culverts will also be inspected. After our last heavy rain, Ben Hershey said that he only found three areas of standing water and within less than a day it was gone.

Mayor Travis Soderberg stated that Bruce Otteson with Florian & Son's will be providing a 12 inch culvert extension for the culvert on the north end of Broadway. Mayor Travis Soderberg said that he will install it.

Jackie Siewert, city auditor, presented the council with September year to date budget comparison. At this time everything is within the 2021 budget.

Jackie Siewert advised the council that three of the certified letters that were sent out to residents that have past due utility bills from 2020 came back unclaimed. Anyone that wishes to discuss that past due balance was invited to the September and October city council meetings. No one attended the September meeting.

Mayor Travis Soderberg updated the council on the city court that was held August 18, 2021 for the unkempt property. The property was significantly cleaned up but there were still some items on the driveway. City judge, Tom Moe, issued a \$500 fine to owners of the property, suspended for a period of 6 months. If the property remains in compliance with the City of Buxton's city ordinances, this matter will be dismissed February 17, 2022. In the event of a violation or any new violations the city can bring new charges against the owner. Cassie Tostenson, city attorney, was very pleased on the outcome. She said that we have now set a precedent for our residents.

A resident notified Jackie Siewert that there was a pile of garbage at the city's tree pile area. The cameras' pictures were reviewed but nothing was seen. Since then the cameras have been re-adjusted. There are signs posted that specifically state no garbage can be dumped out there. In the event that garbage was or is found during a state inspection the entire area could be shut down. Keaton Flanagan made a motion to have Cassie Tostenson draft an

ordinance in regards to prohibiting garbage to be dumped at the city landfill; Ben Hershey seconded the motion; motion passed unanimous.

The city council has received a complaint in regards to another property that may be in violation of city ordinances. Ben Hershey made a motion to allow Cassie Tostenson, city attorney, to look at the other property for violations of city ordinances; Holly Aamold seconded the motion; motion passed unanimous.

The easements have been signed for the Wheeler's property and the water line is scheduled to be bored in.

Precision Dirtworks contacted Mayor Travis Soderberg. They said during the installation of the sewer line for the Wheeler property they noticed a lot of build-up in the manhole on the north end of town again. They said that they could correct the problem. Mayor Soderberg gave them the OK to address the problem and clean it up.

Jackie Siewert told the council that the correct domain for the City's website had been located. Nancy Newcomb and Jeanne Rosholt were able to retrieve our current account that the late Mayor Gene Rosholt had set up. The account has now been updated and the domain has been renewed. The charges were put on the City's credit card which will be on next month's statement.

Jackie Siewert reached out to several companies for prices on city informational signs. She received a response from Nick Cox with Indigo Signs. He said a single sided sign would cost approximately \$25,000 and a double-sided sign could be anywhere from \$30,000 to \$35,000. That is just an estimate without looking at the actual sign location. The price was higher than expected and may have to be a project for 2023. Holly Aamold suggested reaching out to the City of Reynolds. Jackie Siewert said that she will contact them and continue to look for other companies.

Jackie Siewert told the council that she received an email with updated Census data. The population for the City of Buxton has increased by 25. In 2010 there were 323 residents and 2020 there is 348 residents.

The invoice from Waslien Electric has been received for two lights at each flag pole and installation. We are still waiting for the lights arrive. Mayor Travis Soderberg will prepare and submit the expenses for the flag memorial to the EDC for the \$1000 grant that was awarded. Once that is received there will be some additional funds left that will be used for some plant replacements that did not survive the extreme heat. A refund has been received for the eagles that had been returned.

Anderson Excavating cleaned out the ditch south of County Road 21. Jet-Way came to clean out the culvert but the culvert had not been completely dug out. Mayor Travis Soderberg reached out to Thomas Anderson and asked him to come back and clean out to the bottom of the culvert. The work that has been done so far looks great but will need to be evaluated once the culvert is clean and it is verified the water will flow to the south.

Greenworks Landscaping and Fencing has been contacted for the lagoon gate.

Mayor Travis Soderberg cleaned up some of the trees around the fence at the lagoon. Team Lab has been out there for the second spraying of the lagoon. They have requested additional trimming of the trees so they can get around easier with their equipment if we continue to use them for spraying at the lagoon.

Mayor Travis Soderberg told the council that the current signs at the lagoon are faded and need to be replaced. Ben Hershey made a motion to purchase new signs to replace the existing signs around the lagoon; Keaton Flanagan seconded the motion; motion passed unanimous.

There have been several residents complaining and concerned of the increased speeds on the newly paved city streets, primarily on Greely Street. The council agreed to place "Slow Children at Play" signs on Greely Street. The council also seeks input from residents if there are any other areas of concern for signs to be posted. Residents are encouraged to contact the Traill County Sheriff's Department if they see anyone speeding. The interactive radar signs that were temporarily place on County Road 21 have seemed to slow some of the traffic down in that area.

Mayor Travis Soderberg is also going to look at some interchangeable lights for the City Welcome Signs that can be used on the trees throughout the year for different holidays.

Mayor Travis Soderberg also suggested to the Council that we should create a City of Buxton Facebook page so we notify residents of upcoming events, such as mosquito spraying, and meetings. Jackie Siewert suggested a closed group thinking that residents would receive notifications of new posts. The council members were more in favor of a non-restricted page. Jackie Siewert will reach out to another city to get input how they have set up theirs.

Mayor Travis Soderberg inspected the city street lights and found 6 lights that were out. He notified out contact with Xcel and they have been fixed.

Holly Aamold made a motion to adjourn; Keaton Flanagan seconded the motion; motion passed unanimous.