

City of Buxton
Meeting Minutes
April 15, 2020 @ 7:00 PM
Buxton Fire Hall

Present: Mayor Gene Rosholt, Travis Hegg, Keaton Flanagan, Travis Soderberg and the following via conference call Jeff Siewert, Mike Bibow, Abby Ritz, Jarda Solc

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Meeting minutes from the March 11, 2020 meeting were read. Motion to approve the minutes was made by Travis Soderberg; seconded by Travis Hegg; motion passed unanimous.

The following bills were presented for payment:

Direct	US Treasury	\$976.14
Direct	Waste Management	\$3609.60
Direct	Xcel Energy	\$922.94
12297	Gene Rosholt	\$692.62
12298	Jaqueline Siewert	\$1385.25
12299	Jeff Siewert	\$152.38
12300	Keaton Flanagan	\$152.38
12301	Travis Hegg	\$152.38
12302	Travis Soderberg	\$152.38
12303	AE2S	\$11000.00
12304	Buxton Rural Fire Protection	\$800.00
12305	East Central Regional Water Dist	\$196.77
12306	Midco	\$36.47
12307	Nilson Brand Law	\$725.00
12308	Thomas Moe	\$150.00
12309	Traill County Tribune	\$786.96
12310	Traill County Auditor	\$750.00
12311	Acme	\$158.88
12312	Nilson Brand Law	\$207.50
12313	North Star Mutual Insurance	\$116.00
12314	Travis Soderberg	\$100.00
12315	Xcel Energy	\$36.89
12316	AE2S	\$24850.00
12317	Anderson Excavating	\$5598.00

Keaton Flanagan motioned to approve the bills, Travis Hegg seconded the motion; motion passed unanimous.

Mike Bibow updated the council on the bid opening. All bids were successfully received electronically. Four bids were received for the pavement improvements projects. Only three bids were able to be opened. The low bid came in below the engineer's estimate. The city has thirty days from the bid opening to award the project or not.

Three bids were received for the storm sewer improvements project. The low bid came in above the engineer's estimate. Although after the bid opening it was learned that there were special provisions that were required for the Clean Water SRF funding that hadn't been included in the original storm sewer improvement bid. Mike said that it would be in the City's best interest to re-bid the project. An updated sewer bid package can still be put together, re-bid and still leave time for the completion of the pavement project. Travis Soderberg made a motion to re-run the sewer project bid with the additional information required; Keaton Flanagan seconded the motion. On roll call vote the following members voted aye: Travis Soderberg, Travis Hegg, Keaton Flanagan, Jeff Siewert. The following members voted nay: None. The following members were absent and not voting: None. The majority having voted aye, the motion carried.

Abby Ritz stated that approved funding isn't obligating the city to take the full loan in the event any additional infrastructure funding comes available. The city can just borrow less. Abby also stated that financially the city is where it needs to be for the projects. Now is a perfect time for the special assessments committee to begin meeting. Abby will have Ryan Graf reach out to the assessment committee.

Travis Soderberg stated that final plans were never received for either project. Mike Bibow will send an electronic copy to Travis and he will print a copy.

Travis Soderberg made a motion to approve the low bid for the pavement improvement project as discussed and understood to Border States; Travis Hegg seconded the motion; On roll call vote the following members voted aye: Travis Soderberg, Travis Hegg, Keaton Flanagan, Jeff Siewert. The following members voted nay: None. The following members were absent and not voting: None. The majority having voted aye, the motion carried.

On Friday night, April 10th, the alarm went off at the lift station. One pump was down and the bearings were going out on the second pump. Travis Hegg and Jeff Siewert were there and worked with Waslien Electric and ND Sewage Pump and Lift Station. One pump was has been replaced and a the city is waiting for a quote on a second pump. A claim was filed with NDIRF for two residents that had minor sewer backup due to the pump failure. Waslien Electric is going to also look into a breaker system versus fuses on the main pole. The

Travis Soderberg's ground core re-certification class was cancelled due to COVID-19 but he was able to take a test from home.

Travis Hegg made a motion to adjourn; Keaton Flanagan seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor