

**City of Buxton  
Meeting Minutes**

November 13, 2019 @ 8:00 PM  
Buxton Fire Hall

**Present:** Mayor Gene Rosholt, Jeff Siewert, Travis Hegg, Keaton Flanagan, Travis Soderberg

**Recording:** Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Meeting minutes from the October 16, 2019 meeting were read. Motion to approve the minutes was made by Keaton Flanagan; seconded by Jeff Siewert; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$3606.78
Direct	Xcel Energy	\$1039.90
12239	Brudvik Law Office	\$1400.00
12240	East Central Regional Water District	\$207.95
12241	Gowan Construction	\$9396.56
12242	Midco	\$36.88
12243	Thomas Moe	\$150.00
12244	Trails County Tribune	\$79.20
12245	Trails County Auditor	\$250.00
12246	Xcel Energy	\$36.92
12247	Jaqueline Siewert	\$1385.25
12248	Steve Larson	\$3982.14
12249	AE2S	\$886.20

Travis Soderberg motioned to approve the bills, Keaton Flanagan seconded the motion; motion passed unanimous.

Jackie Siewert presented the council with the updated engineer's report that was received via email from Abby Ritz with AE2S. The following resolutions were introduced and adopted.

Member Travis Hegg introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING ENGINEER'S REPORT  
FOR STREET IMPROVEMENT DISTRICT #2019-1 AND FOR STORM SEWER IMPROVEMENT DISTRICT #2019-1.**

**BE IT RESOLVED** by the City Council of the City of Buxton, North Dakota, that the Engineer's Report of the improvement proposed to be made in and for the Street Improvement District #2019-1 and Storm Sewer Improvement District 2019-1 of the City prepared by the engineer for the City and presented to the council at this meeting is hereby approved.

The motion for the adoption of the foregoing resolution was duly seconded by Member Keaton Flanagan. On roll call vote the following members voted aye: All. The following members voted nay: None. The following members were absent and not voting: None. The majority having voted aye, the motion carried and the resolution was duly adopted.

Date Adopted: 11/13/2019

Introduced by: Travis Hegg

Seconded by: Keaton Flanagan

Members Present: Gene Rosholt, Travis Hegg, Travis Soderberg, Jeff Siewert, Keaton Flanagan

For: All

Against: None

Absent: None

**RESOLUTION DIRECTING PREPARATION OF PLANS AND SPECIFICATIONS OF CITY OF BUXTON, NORTH DAKOTA, STREET IMPROVEMENT DISTRICT 2019-1 AND STORM SEWER IMPROVEMENT DISTRICT #2019-1**

**BE IT RESOLVED** by the City Council of the City of Buxton, North Dakota, that the engineer for the City planning the improvement proposed to be made in and for said Street Improvement District #2019-1 and Storm Sewer Improvement District #2019-1 of the City is hereby authorized and directed forthwith to cause to be prepared plans and specifications for such work and all details of work to be done and an estimate of the probable cost of such work and when prepared to submit such plans, specifications and estimate of cost to the City Council for consideration.

APPROVED this 13th day of November 2019

The motion for the adoption of the foregoing resolution was duly seconded by Member Keaton Flanagan. On roll call vote the following members voted aye: All. The following members voted nay: None. The following members were absent and not voting: None. The majority having voted aye, the motion carried and the resolution was duly adopted.

Date Adopted: 11/13/2019

Introduced by: Keaton Flanagan

Seconded by: Jeff Siewert

Members Present: Gene Rosholt, Travis Hegg, Jeff Siewert, Travis Soderberg, Keaton Flanagan

For: All

Against: None

Absent: None

**RESOLUTION DECLARING WORK NECESSARY FOR  
CITY OF BUXTON, NORTH DAKOTA  
STREET IMPROVEMENT DISTRICT #2019-1**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BUXTON, TRAILL COUNTY, NORTH DAKOTA**, that it is hereby found, determined and declared to be necessary and expedient for the City of Buxton to construct, improve, and replace in and for Street Improvement District #2019-1 consisting of street replacement and improvements and all other appurtenances, contrivances and structures used or useful in connection with the above specified improvements, in accordance with and as described in the resolution creating said district adopted October 16, 2019 and the Engineer's Report which has been prepared by the Engineer for the City of Buxton and approved by this Council, which resolution and Engineer's Report, together with an estimate of the probable cost of the work, are now on file in the office of the City Auditor and are open to public inspection.

**BE IT FURTHER RESOLVED** that the entire cost of said replacement and improvements be specially assessed against the benefited property in said replacement district in amounts proportionate to and not exceeding the benefits to be derived by them respectively from said improvement.

**BE IT FURTHER RESOLVED** that the owners of the property liable to be specially assessed for said improvements and replacements may file written protests against the said improvements within thirty (30) days after the first publication of this resolution, and this Council shall at its next meeting after the expiration of said period, to-wit: On the 8th day of January, 2020, at 7:00 p.m. meet at the Fire Hall in the City of Buxton,, for the purpose of hearing and determining the sufficiency of any protests so filed and of taking any such further action with respect to said improvements and replacements as may then be deemed necessary and expedient.

**BE IT FURTHER RESOLVED** that the City Auditor is hereby authorized and directed to cause this resolution, including a map of the improvement district, to be published once each week for two consecutive weeks in the official newspaper of the City of Buxton, North Dakota.

A third party has stepped in to oversee and assist with the repairs to the property that was damaged in the unused alleyway in October.

Travis Hegg made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

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City Auditor

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Council Member

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Mayor