

City of Buxton
Meeting Minutes

August 12, 2020 @ 7:00 PM
Buxton Fire Hall

Present: Mayor Gene Rosholt, Keaton Flanagan, Travis Soderberg, Holly Aamold, Jeff Siewert, and via conference call Mike Bibow

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Gene Rosholt

Meeting minutes from the July 15, 2020 meeting were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Keaton Flanagan; motion passed unanimous.

The following bills were presented for payment:

Direct	Visa	\$76.02
Direct	Waste Management	\$3590.54
Direct	Xcel Energy	\$930.47
12362	AE2S	\$1980.00
12363	Airborne Custom Spraying	\$585.00
12364	East Central Regional Water Dist	\$228.24
12365	Farmers Union Oil	\$264.80
12366	Full Service Agency	\$120.00
12367	Midco	\$73.34
12368	Nilson Brand Law	\$1532.95
12369	Steve Larson	\$76.34
12370	Thomas Moe	\$150.00
12371	Traill County Tribune	\$218.16
12372	Xcel Energy	\$18.01
12373	Jaqueline Siewert	\$1385.25
12374	AE2S	\$8216.00

Holly Aamold motioned to approve the bills, Travis Soderberg seconded the motion; motion passed unanimous.

Mike Bibow with AE2S said that the washed pea rock has been approved instead of using ¾" rock and also #4 rebar versus #5 rebar as originally stated in the plans for the Storm Sewer Improvement project. A change order has been drafted including both changes (showing a decrease of \$68,017 to the overall cost of the project) and sent via email to Gene Rosholt and Travis Soderberg. Gene signed the change order and Travis Soderberg will email the change order back to AE2S. Florian and Son's have mobilized to Buxton to start the drainage projects. The inlets are made and are currently at Advanced Drainage. Florian and Son's will be starting on the north end of town with tree removal and ditching. They will straighten and widen the bottom of the ditch starting south of the railroad overpass on the northeast corner of town.

City of Buxton resident, David Moch, reached out to a city council member and requested that the inlet in his yard be placed on the west side of his driveway and not the east. AE2S agreed this would not be a problem and will revise the plans to show the change requested. The council appreciates the input from Mr. Moch and encourages City of Buxton residents with any thoughts, concerns or questions to please contact a council member.

Mike Bibow stated that there will be a pre-construction meeting for the Street Improvement Project with Border States Paving. The project manager, Chris Bonnema, along with Bruce Otteson, Mike Bibow and city officials will walk the project Monday, August 17th at 4:30pm.

Ryan Graff with AE2S met with the assessment commission. There will another assessment commission meeting Wednesday, August 19th at 5:30pm at the Buxton Fire Hall.

Jackie Siewert presented the preliminary annual budget for the City of Buxton for the year ended December 31, 2021. The council members reviewed the budget. Travis Soderberg made a motion to accept the preliminary annual budget for the City of Buxton for the year ended December 31, 2021; Keaton Flanagan seconded the motion; motion passed unanimous.

The city lagoon was inspected July 7, 2020. The results were received via mail. The access road to the lagoon was found inadequate at the time due to really soft spots on the road. It has since been repaired and will also be built up with additional aggregate materials salvaged from the current storm sewer project. Minor repairs need to be made to the existing gate. The grass and weeds around the stabilization ponds need to be mowed. The vegetation in the wastewater stabilization ponds also needs to be controlled. Anthony Siewert will mow around the ponds and Gene Rosholt will contact someone to spray the ponds

All new street signs have been made and are currently in Fargo. The Traill County Highway Department will pick them up late August or early September.

Travis Soderberg mentioned that there are still several low tree limbs and branches throughout town encroaching into the city streets. Gene Rosholt will try and reach out to another tree service. The City of Buxton would like to ask the residents to please inspect the tree growth in their yard and see if trimming is needed.

Keaton Flanagan contacted Xcel Energy in regards to conduit hanging on the corner of Broadway and County Road 21. Xcel said that it isn't their work and we can have our local electrician take care of it.

The light on the HCV championship sign is out. Travis Soderberg will see if one of the local guys can look at it and try and get it fixed and cleaned up.

Jackie Siewert will be sending certified letters to residents with past due balances from 2019.

Gene Rosholt will contact Airborne Custom Spraying to do another aerial spray for mosquitoes.

Holly Aamold made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor